

Commitment Budget 2011/12 to 2014/15

	2010/11 £'000	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Chief Executive / Corporate Services					
Approved Budget	15,846	15,923	16,002	15,932	15,932
Transport function - Best Value Review		-50			
Place Survey		-15			
Area Based Grant		TBC	TBC	TBC	TBC
Borough Elections		70	-70		
Capital Invest to Save 07/08 - server refresh		13			
Other revisions to recharges		61			
Net Inter Departmental Virements	77				
Chief Executive / Corporate Services Adjusted Budget	15,923	16,002	15,932	15,932	15,932
Children, Young People and Learning					
Approved Budget	14,991	14,466	14,364	14,374	14,354
Suitability surveys			20	-20	
Schools Music Festival		10	-10		
Area Based Grant		TBC	TBC	TBC	TBC
Senior Management Restructure		-112			
Net Inter Departmental Virements	-525				
Children, Young People and Learning Adjusted Budget	14,466	14,364	14,374	14,354	14,354
Adult Social Care and Health					
Approved Budget	23,688	23,300	23,311	23,311	23,311
Area Based Grant		TBC	TBC	TBC	TBC
Senior Management Restructure		11			
Net Inter Departmental Virements	-388				
Adult Social Care and Health Adjusted Budget	23,300	23,311	23,311	23,311	23,311
Environment, Culture and Communities					
Approved Budget	27,866	27,633	27,923	27,940	28,061
Landfill Tax / Waste Disposal PFI		71	-207	6	16
Landfill tax increase		109	106	104	99
Local Development Framework		-50	105	3	-110
Planners Farm Income		30			
Capital Invest to Save 06/07 - Easthampstead Park		-1	-1	-1	-1
Area Based Grant		TBC	TBC	TBC	TBC
Sandhurst Freedom March			5		
South Hill Park Grounds		80			
Forestcare		-25			
Coroners Service - transfer from TVPA		10	9	9	9
E+ Card		66			
Net Inter Departmental Virements	-233				
Environment, Culture and Communities Adjusted Budget	27,633	27,923	27,940	28,061	28,074
Total Service Departments	81,322	81,600	81,557	81,658	81,671
Non Departmental / Council Wide					
Approved Budget	-7,804	-6,735	-6,231	-6,231	-6,231
2010/11 capital programme (full year effect) - Interest		71			
Minimum Revenue Provision		179			
2010/11 use of balances (full year effect) - Interest		4			
Area Based Grant		TBC	TBC	TBC	TBC
Changes in employers NI and bandings		250			
Net Inter Departmental Virements	1,069				
Non Departmental / Council Wide	-6,735	-6,231	-6,231	-6,231	-6,231
TOTAL BUDGET	74,587	75,369	75,326	75,427	75,440
Change in commitment budget		782	-43	101	13

Annexe A

For management purposes budgets are controlled on a cash basis. The following figures which are used for public reports represent the cost of services including recharges and capital charges:

	2010/11 £'000	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Corporate Services	6,854	6,933	6,863	6,863	6,863
Children, Young People and Learning	19,231	19,129	19,139	19,119	19,119
Adult Social Care and Health	25,679	25,690	25,690	25,690	25,690
Environment, Culture & Communities	36,135	36,425	36,442	36,563	36,576
Non Departmental/Council Wide	-13,312	-12,808	-12,808	-12,808	-12,808
	74,587	75,369	75,326	75,427	75,440

Description of Commitment Budget Items for 2011/12 to 2014/15

Department and Item	Description
Chief Executive / Corporate Services	
Transport function - Best Value Review & Berkshire Wide Procurement	Retendering of home to school transport contracts.
Place Survey	Following the abolition of Comprehensive Area Assessments, there is no longer a requirement to complete the Place Survey.
Area Based Grant	TBC
Borough Elections	The next scheduled Borough elections will be in May 2011.
Capital Invest to Save 07/08 - server refresh	This capital project reduced the overall size of the server estate by using consolidation/virtualisation software. This produced revenue savings.
Other revisions to recharges	An accounting adjustment to ensure income from recharges matches the expenditure budgets.
Children, Young People and Learning	
Suitability surveys	Suitability and access surveys are undertaken every three years to update the Asset Management Plan so that up to date information is available to inform investment decisions on the capital programme.
Schools Music Festival	Biennial event which enables pupils from the Council's Primary schools to participate in a large scale production which links music, dance and art.
Area Based Grant	TBC.
Senior Management Restructure	The new Council Departmental structure approved by the Council on 23 September 2009 has created changes to the senior management structure in Children, Young People and Learning.
Adult Social Care and Health	
Area Based Grant	TBC.
Senior Management Restructure	The new Council Departmental structure approved by the Council on 23 September 2009 has created changes to the senior management structure in Adult Social Care and Health.

Department and Item	Description
Environment, Culture and Communities	
Landfill Tax / Waste Disposal PFI	Projection of 25 year contract costs for Recycling and Waste Disposal. The contract is shared with Wokingham and Reading Borough Councils.
Landfill tax increase	Projected costs of increased rates of Landfill Tax over and above those initially announced by the Government which have increased through successive budget announcements.
Local Development Framework	The estimated costs of a continuous rolling programme to deliver Development and Supplementary Planning.
Planners Farm Income	Re-imburement of capital investment by Bracknell Forest Borough Council in the expansion of the composting facility several years ago at Planners Farm in return for a lower gate fee over the term will drop out in 2011/12.
Capital Invest to Save 06/07 - Easthampstead Park	An invest to save scheme to provide en-suite bedrooms. This is the incremental net increase in revenue to be received on top of the original sum declared to repay the original capital investment.
Area Based Grant	TBC.
Sandhurst Freedom March	Contribution to Sandhurst Town Council's freedom march scheduled to take place in 2012.
South Hill Park Grounds	A condition of the grant funding from the Heritage Lottery Fund for the South Hill Park Grounds Restoration Project is that there is an ongoing commitment by the authority to maintain the improvements.
Forestcare	The business plan for Forestcare seeks to break even over a period of time. This commitment is to move to that break even point.
Coroners Service - transfer from TVPA	The Thames Valley Police Authority (TVPA) is transferring responsibility for the Coroners Service to the local authorities in Berkshire. In 2010/11 the TVPA will provide 100% funding. This will be phased out over the next four years 2011/12 to 2014/15.
E+ card	Expenditure previously charged to Capital
Non Departmental / Council Wide	
2010/11 capital programme (full year effect) -Interest	The full year effect of the loss of interest based on the 2010/11 capital programme.
Minimum Revenue Provision	The increase in the principal repayment on internal loans used to finance capital expenditure.

Department and Item	Description
Non Departmental / Council Wide	
2010/11 use of balances (full year effect)	The full year effect of the interest loss on the use of balances in 2010/11.
Area Based Grant	TBC
Changes in employers NI and bandings	Employer rates of National Insurance Contributions will increase by 0.5 per cent from April 2011.

ENVIRONMENT, CULTURE AND COMMUNITIES

Description	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Revenue impact of capital schemes				
Replacement of software for public PC's in libraries, EPCC building security alarm installation, additional maintenance costs of new highway infrastructure and at the Lookout.	10			
Downshire Golf Complex				
There has been a continued decline in income at the Golf Complex in 2010/11 which is a reflection of a national downward trend.	100			
Car Park income				
There has been a continued decline in the sale of car park season tickets (£85,000). Loss of net income upon sale of Old Manor Car Park (£25,000). This pressure is net of the additional income generated by the recent increases in car park charges and assumes no customer resistance, and also net of an inflation increase which is identified elsewhere in the budget proposals.	25			
Car Park season ticket income				
Loss of income due to a major purchaser of season tickets re-locating in December 2011. Full year effect 2012/13 £214,000.	72	142		
Dog Control				
Due to the continued increase in the number of stray dogs the costs to the contractor have risen accordingly.	30			
Easthampstead Park Conference Centre				
There has been a continued decline of income, primarily due to reduced business use.	110			
ENVIRONMENT, CULTURE AND COMMUNITIES TOTAL	347	142		

ENVIRONMENT, CULTURE AND COMMUNITIES

Description Impact	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Heritage The part time post will be made redundant.	-15			
Arts Development The two vacant arts development posts would not be filled and the two part time dance development officers would be made redundant.	-81			
Bracknell Leisure Centre/Coral Reef Reductions in refuse collection, transfer proportion of Business Development post to Libraries.	-11			
Street Cleansing No ability to undertake enhancement works and no entry in Bracknell in Bloom.	-50			
Car Parks New contract includes duties previously carried out by staff. Reduction in budgets for running costs.	-120			
Environmental Health There would be no contingency budget to carry out work on contaminated land as a result of site investigations.	-5			
Licensing Increased income from licensing and new primary authority scheme.	-7			
Staffing Reductions Reduction of Building Control Officer, part time Technical Clerk, part time Team Leader.	-38			
Staffing Funding Fund 50% of Senior Environmental Policy Officer from Suitable Alternative Non Green Spaces (SANGS) monies.	-15			
Staffing Funding Fund part of Highway Network Co-ordinator from Section 74 overruns income.	-16			
Joint Planning Unit Some monitoring work to be taken back in house. Likely to result in a redundancy in the JSPU. Costs would be shared across the six Berkshire Unitaries.	-30			
Climate Change Reduction in promotion and project work budgets.	-4			

DRAFT REVENUE BUDGET SAVINGS PROPOSALS

Annexe C

Description Impact	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Forest Care Additional income generated.	-45			
Supporting People Renegotiated contracts with providers of service.	-150			
Departmental Support Services Reduction on all supplies & services budgets.	-19			
Refuse Collection Contract Estimated saving on the new contract, subject to confirmation.	-320	-100		
Street Cleansing Experiment with separating street arisings between landfill and recycling has proven successful generating a saving.	-40			
Recycling Promotions Negotiations with Re3 partners require the contract to undertake more promotion from within that budget, meaning the Council's can be reduced.	-50			
Re3 Waste Disposal Contract New estimate from Reading BC for the Council's contribution to Re3 costs. Reduction primarily based on estimates of reducing waste tonnage and landfill. This economy reflects the anticipated saving, but given the potential fluctuation in waste, additional contingency may be prudent. Negates a £180,000 pressure currently in the Commitment budget.	-260	-5	-25	-27
Thames Valley Safer Roads Partnership Reducing the grant to Roads Safety Partnership.	-55			
ENVIRONMENT, CULTURE AND COMMUNITIES TOTAL	-1,331	-105	-25	-27

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Building Control

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	382	382

Are concessions available? There are some concessions for the disabled, which are detailed in the tables below.

Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

BUILDING REGULATIONS

1. Where FULL PLANS are submitted, the charges for Building Regulations are normally submitted in two stages:-

Stage One: (The Plan Charge) - on submission of the application

Stage Two: (The Inspection Charge) - following the first site inspection.

You must pay the first charge when depositing the application; the second charge is payable on demand from the Council after the first relevant site inspection has been carried out. All subsequent inspections are free of any charge.

2. Where a BUILDING NOTICE is submitted instead of full plans, the full charge is payable at the time of submission.

The Regulations provide for the amount of charges to be calculated in different ways, depending on the nature of the work shown on the detailed plans. The following schedule is intended to assist you in determining the amount of charges required for your proposal. It is an attempt to simplify complex Regulations and there may be a few occasions when the charges will vary from those listed. Should you submit an incorrect amount you would be advised.

CHEQUES TO BE MADE PAYABLE TO BRACKNELL FOREST BOROUGH COUNCIL

PROPOSAL

Domestic Plan Charge (Full Plans)

Domestic extension not exceeding 10 sq m floor area	163.45	136.21	164.00	136.67	0
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	163.45	136.21	164.00	136.67	0.3
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	163.45	136.21	164.00	136.67	0.3
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £38,000.	163.45	136.21	164.00	136.67	0.3
Attached/Detached garage or car port (or both) not exceeding 60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	102.15	85.13	103.00	85.83	0.8
Conversion of garage into habitable use (Cost of works not exceeding £10,000).	102.15	85.13	103.00	85.83	0.8
Window replacement (non competent persons scheme)	112.35	93.63	113.00	94.17	0.6
Installation of domestic solar panels/wind turbines	153.20	127.67	154.00	128.33	0.5
Re-wiring or new electrical installation of a dwelling	102.15	85.13	103.00	85.83	0.8
Any electrical work other than re-wiring of a dwelling	102.15	85.13	103.00	85.83	0.8
Renovation of a thermal element	183.85	153.21	184.00	153.33	0.1

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

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	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	382	382
Are concessions available? There are some concessions for the disabled, which are detailed in the tables below.		
Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development		

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Domestic Inspection Charge (Full Plans)					
Domestic extension not exceeding 10 sq m floor area	321.75	268.13	322.00	268.33	0.1
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	409.55	341.29	410.00	341.67	0.1
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	629.15	524.29	630.00	525.00	0.1
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £38,000.	453.45	377.88	454.00	378.33	0.1
Attached/Detached garage or car port (or both) not exceeding 60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	294.15	245.13	295.00	245.83	0.3
Conversion of garage into habitable use (Cost of works not exceeding £10,000).	294.15	245.13	295.00	245.83	
Window replacement (non competent persons scheme)	N/A		N/A		
Installation of domestic solar panels/wind turbines	N/A		N/A		
Re-wiring or new electrical installation of a dwelling	250.25	208.54	251.00	209.17	
Any electrical work other than re-wiring of a dwelling	183.85	153.21	184.00	153.33	
Renovation of a thermal element	N/A		N/A		
Domestic Charge (Building Notice)					
Domestic extension not exceeding 10 sq m floor area	485.15	404.29	486.00	405.00	0.2
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	572.95	477.46	573.00	477.50	0.0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	792.55	660.46	793.00	660.83	0.1
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £38,000.	616.90	514.08	617.00	514.17	0.0
Attached/Detached garage or car port (or both) not exceeding 60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	396.30	330.25	397.00	330.83	0.2
Conversion of garage into habitable use (Cost of works not exceeding £10,000).	396.30	330.25	397.00	330.83	0.2
Window replacement (non competent persons scheme)	112.35	93.63	113.00	94.17	0.6
Installation of domestic solar panels/wind turbines	153.20	127.67	154.00	128.33	0.5
Re-wiring or new electrical installation of a dwelling	352.35	293.63	353.00	294.17	0.2
Any electrical work other than re-wiring of a dwelling	286.00	238.33	287.00	239.17	0.3
Renovation of a thermal element	183.85	153.21	184.00	153.33	0.1

2011/12 PROPOSED FEES & CHARGES

Service : Building Control

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	382	382

Are concessions available? There are some concessions for the disabled, which are detailed in the tables below.

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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NB
 Work for the benefit of disabled persons may be exempt from charges
 Floor areas are measured internally
 If there is more than one domestic extension in any application then the floor areas must be added together up to a maximum of 60 sq m
 Full estimated cost means the full cost of the works shown in the plans, but excludes professional fees and VAT. If an estimate is not submitted the estimate will be based on the RICS Building Cost Information Service
 Regularisation charges are calculate

CHARGES FOR OTHER WORK

Plan Charge (Full Plans)

Table A Where the estimated cost is (£)	153.20	127.67	154.00	128.33	0.5
0 - 2000	153.20	127.67	154.00	128.33	0.5
2,001 - 5,000	264.55	220.46	265.00	220.83	0.2
5,001 - 10,000	308.45	257.04	309.00	257.50	0.2
10,001 - 20,000	428.95	357.46	429.00	357.50	0.0
20,001 - 30,000	163.45	136.21	164.00	136.67	0.3
30,001 - 40,000	197.15	164.29	198.00	165.00	0.4
40,001 - 50,000	229.80	191.50	230.00	191.67	0.1
50,001 - 60,000	265.55	221.29	266.00	221.67	0.2
60,001 - 70,000	299.25	249.38	300.00	250.00	0.3
70,001 - 80,000	334.00	278.33	335.00	279.17	0.3
80,001 - 90,000	357.45	297.88	358.00	298.33	0.2
90,001 - 100,000	402.40	335.33	403.00	335.83	0.1

Inspection Charge (Full Plans)

Table A Where the estimated cost is (£)	N/A		N/A		
0 - 2000	N/A		N/A		
2,001 - 5,000	N/A		N/A		
5,001 - 10,000	N/A		N/A		
10,001 - 20,000	N/A		N/A		
20,001 - 30,000	376.90	314.08	377.00	314.17	0.0
30,001 - 40,000	458.60	382.17	459.00	382.50	0.1
40,001 - 50,000	539.25	449.38	540.00	450.00	0.1
50,001 - 60,000	617.90	514.92	618.00	515.00	0.0
60,001 - 70,000	698.60	582.17	699.00	582.50	0.1
70,001 - 80,000	778.25	648.54	779.00	649.17	0.1
80,001 - 90,000	832.35	693.63	833.00	694.17	0.1
90,001 - 100,000	937.55	781.29	938.00	781.67	0.0

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

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Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Building Notice Charge (Building Notice)					
Table A Where the estimated cost is (£)					
0 - 2000	153.20	127.67	154.00	128.33	0.5
2,001 - 5,000	264.55	220.46	265.00	220.83	0.2
5,001 - 10,000	308.45	257.04	309.00	257.50	0.2
10,001 - 20,000	428.95	357.46	429.00	357.50	0.0
20,001 - 30,000	540.30	450.25	541.00	450.83	0.1
30,001 - 40,000	655.70	546.42	656.00	546.67	0.0
40,001 - 50,000	769.05	640.88	770.00	641.67	0.1
50,001 - 60,000	883.45	736.21	884.00	736.67	0.1
60,001 - 70,000	997.80	831.50	998.00	831.67	0.0
70,001 - 80,000	1,112.20	926.83	1,113.00	927.50	0.1
80,001 - 90,000	1,189.80	991.50	1,190.00	991.67	0.0
90,001 - 100,000	1,339.95	1,116.63	1,340.00	1,116.67	0.0
FULL PLAN APPLICATIONS - DWELLINGS UP TO 500M2 AND FLATS UP TO THREE STOREYS					
Number of Dwellings (Plan Charge)					
1	204.30	170.25	205.00	170.83	0.3
2	306.40	255.33	307.00	255.83	0.2
3	459.60	383.00	460.00	383.33	0.1
4	510.65	425.54	511.00	425.83	0.1
5	561.75	468.13	562.00	468.33	0.0
Number of Dwellings (Inspection Charge)					
1	588.30	490.25	589.00	490.83	0.1
2	750.65	625.54	751.00	625.83	0.0
3	796.60	663.83	797.00	664.17	0.1
4	944.70	787.25	945.00	787.50	0.0
5	1,089.75	908.13	1,090.00	908.33	0.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

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Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
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REGULARISATION CERTIFICATES

Type of Work	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
Domestic extension not exceeding 10 sq m floor area		485.11		486.00	0.2
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area		572.94		573.00	0.0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area		792.51		793.00	0.1
Loft conversion		616.85		617.00	0.0
Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £38,000.					
Detached garage or car port (or both) not exceeding 60 sq m in floor area and to be used in common with an existing building and which is not an exempt building		396.26		397.00	0.2
Conversion of garage into habitable use (Cost of the works not exceeding £10,000),		396.26		397.00	0.2
Window Replacement (Non competent persons scheme)		112.34		113.00	0.6
Installation of domestic solar panels/wind turbines		153.19		154.00	0.5
Re-wiring or new electrical installation of a dwelling		352.34		353.00	0.2
Any electrical work other than re-wiring of a dwelling		285.96		287.00	0.4
Renovation of a thermal element		183.83		184.00	0.1
Estimated Cost £					
0 - 2000		153.19		154.00	0.5
2,001 - 5,000		264.51		265.00	0.2
5,001 - 10,000		308.43		309.00	0.2
10,001 - 20,000		428.94		429.00	0.0
20,001 - 30,000		540.26		541.00	0.1
30,001 - 40,000		655.66		656.00	0.1
40,001 - 50,000		769.02		770.00	0.1
50,001 - 60,000		883.40		884.00	0.1
60,001 - 70,000		997.79		998.00	0.0
70,001 - 80,000		1,112.17		1,113.00	0.1
80,001 - 90,000		1,189.79		1,190.00	0.0
90,001 - 100,000		1,339.91		1,340.00	0.0

FULL PLAN APPLICATIONS - DWELLINGS UP TO 500M2 AND FLATS UP TO THREE STOREYS

Number of Dwellings (Plan Charge)	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
1		792.51		794.00	0.2
2		1,057.02		1,058.00	0.1
3		1,256.17		1,257.00	0.1
4		1,455.32		1,456.00	0.0
5		1,651.40		1,652.00	0.0

NOTE: The following minimum charges apply:

Where an extension to a dwelling, the total floor area of which exceeds 60m², including means access and work in connection with that extension the sum of the Regularisation charge must not be less than £674.04

Building Regulations Questions for anyone undertaking a Property Search

Building Regulations (1f)		0.45		0.45	0.0
Building Regulations (1g)		0.85		0.85	0.0
Building Regulations (1h)		0.85		0.85	0.0

Other Charges

Hoarding / Scaffold Licences - Per Licence		150.00		150.00	0.0
Dealing with Demolition Notices		150.00		150.00	0.0
Officer Letter - Confirmation to Solicitor	40.90	34.04	41.00	34.17	0.2

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Highways

Purpose of the Charge: To contribute to the cost of the services

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	163	163

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

HIGHWAY ENQUIRIES

Standard rate per hour - minimum charge		75.00		75.00	0.0
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RECHARGEABLE WORKS

All works and staff costs, including accident damage, to be recharged at actual cost plus 15% administration - minimum charge					
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HIGHWAY ADOPTIONS

Road Adoptions

Deposit/minimum fee		1,500.00		1,500.00	0.0
Surety deposit (cash element of total surety value)		3,000.00		3,000.00	0.0
Formal declarations (outside section 38)		1,000.00		1,000.00	0.0
Re-inspection rate per hour - minimum charge		75.00		75.00	0.0

Section 38/Section 278 fees

Schemes up to £15,000 - minimum charge		1,500.00		1,500.00	0.0
Schemes over £15,000		10% of value		10% of value	

Commutated sums in respect of additional highway maintenance costs

The Council will require a payment for the commuted annual maintenance costs of new work carried out under agreements made under S278 of the 1980 Highways Act, and also S38 of the 1980 Highways Act where the costs of maintenance are estimated to be higher than those of the standard requirements for infrastructure and street furniture of the Highway Authority.

Arrangements for such payments in respect for work to be carried out under S38 will be allowed for by clauses included in the Agreement under S106 of the 1990 Town and 1990 Country Planning Act.

The payment will be specific to each agreement, and will cover maintenance cost for a period of up to 30 years calculated at the date of the agreement.

TRAFFIC SURVEY DATA

Junction turning counts - Per junction	485.15	404.29	502.15	418.46	3.5
Traffic count information	143.00	119.17	148.00	123.33	3.5
Zonal information, such as population, employment, car availability etc. Per zone, up to a max. of 50 locations, above which an additional daily time charge will be incurred.	510.65	425.54	528.50	440.42	3.5
Select link information to show indicative origin-destination movements of traffic on a specific link - Per request	255.35	212.79	264.30	220.25	3.5
Other data requests will be assessed on their merits and charged at the discretion of the Council					
Developers Charges					
Bracknell Forest Multi-Modal Transport Model (BFMMTM)					
Use of model for first six months	18,000.00	15,000.00	18,000.00	15,000.00	0.0
Use of model for each additional month exceeding six months	3,600.00	3,000.00	3,600.00	3,000.00	0.0
Use of model for twelve months	36,000.00	30,000.00	36,000.00	30,000.00	0.0

CONCESSIONARY FARES

Replacement Pass		10.00		10.35	3.5
New annual Senior Citizen Railcard (with any increases made by SWT during the year to be passed on)		6.90		7.15	3.6
Renewal of Disabled Person's Railcard		3.40		3.50	2.9

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Local Land Charges

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	164	164

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
LOCAL LAND CHARGES					
Fees for official search of Register and Standard Enquiries					
Domestic		104.15		104.15	0.0
Non Domestic		109.15		109.15	0.0
Building Regulations Questions for anyone undertaking a Property Search					
Building Regulations (1f)		0.45		0.45	0.0
Building Regulations (1g)		0.85		0.85	0.0
Building Regulations (1h)		0.85		0.85	0.0
Additional Parcel (eg Garage)					
Garage		13.00		13.00	0.0
Non Garage		25.00		25.00	0.0
Optional Enquiries (each enquiry)		10.50		10.50	0.0
Added Enquiries (each enquiry)		21.00		21.00	0.0
Assisted Search (Including Copies)		22.00		22.00	0.0
Cancellation Administration Fee		36.75		36.75	0.0
Commons Registration Searches		10.50		10.50	0.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Development Control

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	552	571

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

PLANNING APPLICATIONS

Outline Application

All types (except B1,B4,B6,D1 and D2)					
Site area is:					
(a) Not more than 2.5 hectares (each 0.1 ha (or part) of site area)	Maximum		125,000.00		Set by regulation
	Charge per Unit (.01ha)		335.00		Set by regulation
(b) More than 2.5 hectares (£8,285+) (each 0.1 ha (or part) of site area)	Maximum		125,000.00		Set by regulation
	Charge per Unit (.01ha)		100.00		Set by regulation

Full Application

1. Alteration or extension of, or within the curtilage of an existing dwelling unit including the erection of boundary enclosures and buildings for purposes ancillary to the enjoyment of the dwelling as such

One dwelling unit			150.00		Set by regulation
Two or more dwelling units			295.00		Set by regulation
2. Erection of new dwelling units					
(a) 50 dwellings or less (each dwelling)	Maximum		250,000.00		Set by regulation
	Charge per Unit		335.00		Set by regulation
(b) More than 50 dwellings (£16,565+ £100 for each dwelling)	Maximum		250,000.00		Set by regulation
Per dwelling in excess of 50	Charge per Unit		100.00		Set by regulation

Approval of Reserved Matters for dwelling units

All types of development are now charged at the rate appropriate for a full application, as detailed above.	Maximum Charge per Unit, see above rates for full application		250,000.00		Set by regulation
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3. Development (other than dwelling units, agricultural buildings, or glasshouses, or buildings in the nature of plant or machinery) where the floor space created is:

a) Nil or not more than 40 sq metres (each application)	Charge per Application		170.00		Set by regulation
b) 40 sq metres to 75 sq metres (each application)	Charge per Application		335.00		Set by regulation
c) 75 sq metres to 3,750 sq metres (each 75 sq m or part)	Each 75 sq m or part of		335.00		Set by regulation
d) More than 3750 sq m (£16,565+ £100 each additional 75 sq m or part of	Maximum		250,000.00		Set by regulation
	Each 75 sq m or part of		100.00		Set by regulation

Approval of Reserved Matters for development other than dwelling units

All types of development are now charged at the rate appropriate for a full application, as detailed above.	Maximum Charge per Unit, see above rates for full application		250,000.00		Set by regulation
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4. Erection, alteration or replacement of plant or machinery

(a) Up to 5 hectares; (each 0.1 ha (or part) of site area)	Charge per Unit (0.1ha)		335.00		Set by regulation
(b) More than 5 hectares (£16,565+ £100 each additional 0.1 ha)	Maximum		250,000.00		Set by regulation
	Each Additional 0.1ha		100.00		Set by regulation

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Development Control

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	552	571

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
5. Agricultural buildings (excluding glasshouses)					
a) Up to 465 sq metres (each application)	Each Application		70.00		Set by regulation
b) 465 sq metres to 540 sq metres (first 540 sq m)	Each Application		335.00		Set by regulation
c) 540 sq metres to 4,215 sq m (each 75 sq m of excess (or part))	For the first 540 sq meters		335.00		Set by regulation
	Each additional 75 sq m		335.00		Set by regulation
d) More than 4,215 sq m (£16,565+ £100 for each 75 sq m in excess of 4,215 sq m)	Maximum		250,000.00		Set by regulation
	Each additional 75 sq m		100.00		Set by regulation
6. Glasshouses on land used for the purpose of agriculture (75% external area must be glass or translucent material), full or outline					
a) Up to 465 sq metres (floor area of building proposed)	Each Application		70.00		Set by regulation
a) More than 465 sq metres (floor area of building proposed)	Each Application		1,870.00		Set by regulation
Operations, Etc other than Building Works					
1. Construction of car parks, service roads or other means of access incidental to the existing use of the land in a single undertaking (each application)	Each Application		170.00		Set by regulation
2. Winning or working of minerals					
(a) Up to 15 hectares each 0.1 ha (or part)	Charge per Unit (0.1ha)		170.00		Set by regulation
(b) More than 15 hectares (£25,315+ £100 for each 0.1 ha)	Maximum		65,000.00		Set by regulation
	Charge per Unit (0.1ha)		100.00		Set by regulation
(c) In any other case, for each 0.1 ha	Maximum		250,000.00		Set by regulation
	Each Application		170.00		Set by regulation
3. Operations connected with exploratory					
(a) Up to 7.5 hectares	Each 0.1 hectare		335.00		Set by regulation
(b) More than 7.5 hectares (£25,000 + £100 for each 0.1 of a hectare in excess of 7.5 hectares)	Maximum		250,000.00		Set by regulation
	Each 0.1 hectare		100.00		Set by regulation
4. Application to determine whether prior approval required for development under Parts 6,7,24 or 31 of Schedule 2 of General Permitted Development Order (each application)	Each Application		70.00		Set by regulation

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Development Control

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	552	571

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Uses of Land					
1. Change of use of a building to use as one or more dwelling units					
(a) Up to 50 dwellings (each additional dwelling unit)	Each additional dwelling unit		335.00		Set by regulation
(b) More than 50 dwellings (£16,565 + £100 each additional dwelling in excess of 50)	Maximum		250,000.00		Set by regulation
	Each additional dwelling unit		100.00		Set by regulation
2. Material change of use of land or buildings (including the siting of a caravan/mobile home for residential purposes)	Each Application		335.00		Set by regulation
3. Continuance of use of a building or land or retention of a building or works or land without compliance with previous condition (section 73 application). This includes renewables of temporary permission where the time limit for beginning the development has not expired and the development has not begun (each application)	Maximum		135.00		Set by regulation
	Charge per Unit		135.00		Set by regulation
4. Extension of time limit on a planning permission	Each Application		170.00		Set by regulation
5. Use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or the storage of minerals in the open.					
(a) Up to 15 hectares	Each 0.1 hectare		170.00		Set by regulation
	Maximum		65,000.00		Set by regulation
	Each 0.1 hectare		100.00		Set by regulation
(b) More than 15 hectares (£25,315 + £100 for each 0.1 hectare in excess of 15 hectares)					
6. The making of a material change in the use of the building or land (other than a material change of use in category D1, D4 (a) or D4 (b))	Each Application		335.00		
7. Application for the use of land as playing field or operation ancillary to that use (except erecting buildings) by, or on behalf of, a club, society or other organisation not established for making a profit and whose objectives include the provision of facilities for sport or recreation (each application)	Each Application		335.00		Set by regulation

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Development Control

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	552	571

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Pre Application Enquiry Fees					
Householder					
Initial fee	26.60	22.17	40.00	33.33	50.4
Residential Development					
Initial fee (per site)					
1 Home	132.80	110.67	150.00	125.00	13.0
2-5 homes	265.55	221.29	400.00	333.33	50.6
6-10 homes	367.70	306.42	700.00	583.33	90.4
11-30 homes	582.15	485.13	1,000.00	833.33	71.8
31-50 homes	582.15	485.13	2,500.00	2,083.33	329.4
50 + homes	1,327.70	1,106.42	5,000.00	4,166.67	276.6
Change of use from a dwelling and change of use of land to garden	N/A		75.00	62.50	
Commercial Property Development (including change of use)					
Initial fee (per site)					
Floor space less than 40 sq m and miscellaneous matters not involving any floor space eg advertisements, shopfronts and other changes relating to external appearance	51.10	42.58	60.00	50.00	17.4
40-250 sq m	163.45	136.21	175.00	145.83	7.1
250-1,000 sq m	367.70	306.42	400.00	333.33	8.8
1,001-10,000 sq m	571.95	476.63	650.00	541.67	13.6
Over 10,000 sq m (1Ha)	1,327.70	1,106.42	1,800.00	1,500.00	35.6
Non-Residential permitted development enquiry	76.60	63.83	79.30	66.08	3.5
Additional Charges					
Officer recharge rate per officer in attendance at a meeting	81.75	68.13	85.00	70.83	4.0
Minor Non-Material amendments to a planning permission	56.20	46.83	58.00	48.33	3.2
Other Charges					
Research Enquiries - Per Hour	76.60	63.83	79.50	66.25	3.8

Mixed Developments

Where a development comprises a mix of commercial and residential development the fee payable is the sum of the fees payable in both categories.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Highways

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	45	47

Are concessions available? No

Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Vehicle Access Crossings					
Construction of crossing - actual		Actual cost		Actual cost	
Access Protection Markings	101.15	84.29	104.70	87.25	3.5

Highway Licences and Consents					
Sample Inspection Fee		50.00		50.00	0.0
Defect Inspection Fee		47.50		47.50	0.0
Skip Operators Licence	annual fee	60.00		61.50	2.5
Skip Licence	application fee including one week occupation of the highway	23.10		15.00	-35.1
	per additional week or part there of	N/A		10.00	
	for those found without a licence	46.20		100.00	116.5
HIPPO Bags (placed on highway)	application fee including one week occupation of the highway	N/A		15.00	
	per additional week or part there of	N/A		10.00	
	for those found without a licence	N/A		50.00	
Commercial / Statutory Undertaker - Temporary Traffic Regulation Oder		Advertising Cost + 15% Admin Fee		Advertising Cost + 15% Admin Fee	
Commercial / Statutory Undertaker - Temporary Traffic Regulation Notice		215.25		225.00	4.5
Traffic Management Technical Advice (Officers time per hour - 1 hour minimum		69.95		75.00	7.2
Temporary Deposit of Materials on Public Highway	application fee including one week occupation of the highway	23.10		20.00	-13.4
	per additional week or part there of			15.00	
	per necessary inspection	50.00		50.00	0.0
Domestic Vehicle Access Application Fee (BFC Contractor)		25.65		35.00	36.5
Domestic Vehicle Access Inspection Fee - Per Occasion		50.00		50.00	0.0
Domestic Vehicle Access Application Fee (Private Contractor)		50.00		65.00	30.0
Domestic Vehicle Access Inspection Fee - Per Occasion		50.00		50.00	0.0
Property Developers or Commercial Vehicle Access	Fee plus	118.40		125.00	5.6
	per inspection	50.00		50.00	
Charge for turning off/on permanent traffic signals for set up of portable temporary traffic signals (per visit)		50.00		50.00	0.0
Charge for turning off/on permanent traffic signals for set up of portable temporary traffic signals (per visit) Out of Hours 16.30-08.00 Mon-Fri & All Day Sat, Sun & B/H'S		100.00		100.00	0.0
Application to place 'A' Board on the Public Highway (per board per annum) (including £25.00 non refundable application fee)		59.20		60.70	2.5
Application for Street Café	Fee plus	199.10		204.00	2.5
	per square metre	59.20		60.70	2.5
Crane/Machinery/Structure on Public Highway Licence	Fee plus	118.40		121.40	2.5
	per necessary inspection	50.00		50.00	
Street Works Licence Application Fee	Fee plus	237.00		320.00	35.0
	per inspection	50.00		50.00	0.0
Planting/Cultivation of Public Highway	Fee plus	89.30		91.50	2.5
	per necessary inspection	50.00		50.00	0.0
Temporary Excavations in Public Highway (Road Opening) Licence	Fee plus	237.00		320.00	35.0
	per necessary inspection	50.00		50.00	0.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Highways

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	45	47

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description		Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
		£.p	£.p	£.p	£.p	%
Application to place Cables etc. over the Public Highway	Fee plus		118.40		121.40	2.5
	per necessary inspection		50.00		50.00	0.0
Road Occupation with temporary traffic management (no excavation)	Fee plus		N/A		121.40	
	per necessary inspection		N/A		50.00	
Cost per failed core sample (layer thickness test)			N/A		110.00	
Cost per failed core sample (layer thickness test)			N/A		180.00	
Traffic Management Costs					Actual cost + 15% administration	

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT

2011/12 PROPOSED FEES & CHARGES

Service : Other Services

Purpose of the Charge: To recover the costs.

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1	1

Are concessions available? No

Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

MISCELLANEOUS**A MISCELLANEOUS CHARGES**

Documents					
Sale of local plans/planning briefs		Fixed At Publication		Fixed At Publication	
Sale of minutes		Set corporately		Set corporately	
Tree Preservation Orders - Printed Copy	6.15	5.13	6.35	5.29	3.3
Photocopying					
A4 Black & White	0.25	0.21	0.25	0.21	0.0
A3 Black & White	0.40	0.33	0.40	0.33	0.0
A4 Colour	0.80	0.67	0.85	0.71	6.2
A3 Colour	1.55	1.29	1.60	1.33	3.2
Large Plans Black & White	0.75	0.63	0.80	0.67	6.7
Large Plans Colour	2.60	2.17	2.70	2.25	3.8
Microfiche A4 Black & White	0.30	0.25	0.30	0.25	0.0
Plus Ordnance Survey Fees Royalty Charge					
Urban					
Location Plans A4	15.59	12.99	15.59	12.99	0.0
Each Additional Copy (20p excluding VAT)					
Block Plans A4	12.71	10.59	12.71	10.59	0.0
Each Additional Copy (5p excluding VAT)					
Location Plans A4 2500	37.19	30.99	37.19	30.99	0.0
Each Additional Copy (80p excluding VAT)					
Rural					
Location Plans A4	12.71	10.59	12.71	10.59	0.0
Each Additional Copy (4p excluding VAT)					
Block Plans A4	12.71	10.59	12.71	10.59	0.0
Each Additional Copy (1p excluding VAT)					
Location Plans A4 2500	15.59	12.99	15.59	12.99	0.0
Each Additional Copy (16p excluding VAT)					

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Parks, Open Spaces & Countryside

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	15	16

Are concessions available? No

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)
	£.p	£.p	£.p	£.p

CULTURAL & VISUAL ENVIRONMENT

WESTMORLAND PARK

Football Pitch (with changing rooms) exc VAT*				
Senior Pitch	77.50	64.58	80.20	66.83
Senior Pitch for Junior Use	38.85	32.38	40.20	33.50
Junior Pitch	25.85	21.54	26.75	22.29
*Clubs hiring the pitches for 10 or more consecutive bookings maybe exempt from VAT				
Tennis Association				
Family Membership	68.15	56.79	70.55	58.79
Adult Membership	34.10	28.42	35.30	29.42
Junior Membership	18.65	15.54	19.30	16.08
Hall Hire				
Per Hour	10.60	8.83	10.95	9.13
School Visits (by Local Schools)				
On a Countryside Site per Visit	20.85	17.38	21.60	18.00
At The Look Out per Visit (Summer Term)	33.20	27.67	34.35	28.63
Other Organisations eg Brownies				
Talk / Walks etc per Session	14.10	11.75	14.60	12.17
Other Walks and Talks		as appropriate		

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Museums & Galleries

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	413	427

Are concessions available? There are concessions for people under 16, students, people over 60 & the disabled which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

THE LOOK OUT

Admission					
Adult	6.40	5.33	6.60	5.50	3.1
Under 16 / Students / 60+ / Disabled	4.25	3.54	4.40	3.67	3.5
Saver Ticket	17.00	14.17	17.60	14.67	3.5
School Children	3.90	3.25	4.05	3.38	3.8
Under 4s Group Bookings	3.90	3.25	4.05	3.38	3.8
45 minute visit special needs	2.65	2.21	2.75	2.29	3.8
Adult after 4pm	3.25	2.71	3.35	2.79	3.1
Under 16 / Students / 60+ / Disabled, after 4pm	2.15	1.79	2.25	1.88	4.7
Saver Ticket after 4pm	8.50	7.08	8.80	7.33	3.5
Parent & Toddler (Term time only)	5.40	4.50	5.60	4.67	3.7
Carers for disabled	Free		Free		
Birthday Parties					
Hot menu	11.95	9.96	12.35	10.29	3.3
Cold menu	11.30	9.42	11.70	9.75	3.5
Self catering	6.95	5.79	7.20	6.00	3.6
Self catering - no room hire	6.15	5.13	6.35	5.29	3.3
Loyalty Card					
Adult	25.25	21.04	26.15	21.79	3.6
Under 16	16.90	14.08	17.50	14.58	3.6
Family	67.10	55.92	69.45	57.88	3.5
Commercial Hire					
Whole Day	214.50	178.75	222.00	185.00	3.5
Half Day	107.25	89.38	111.00	92.50	3.5
Per Hour	51.70	43.08	53.50	44.58	3.5
Evening hire, per hour	67.90	56.58	70.30	58.58	3.5

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Golf Course

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	746	649

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

DOWNSHIRE GOLF COMPLEX

Membership					
Family in Area	55.70	46.42	57.65	48.04	3.5
Adult in Area	32.00	26.67	33.10	27.58	3.4
Under 16 / 60+ in Area	15.65	13.04	16.20	13.50	3.5
Family out Area	74.05	61.71	76.65	63.88	3.5
Adult out Area	49.95	41.63	51.70	43.08	3.5
Under 16 / 60+ in Area	24.35	20.29	25.20	21.00	3.5
Adult Temporary Membership	1.80	1.50	1.85	1.54	2.8
Under 16 / 60+ in Area	1.25	1.04	1.30	1.08	4.0
Main Course					
Adult Summer - Monday - Thursday	18.85	15.71	18.85	15.71	0.0
Adult Summer - Friday	20.95	17.46	20.95	17.46	0.0
Adult Summer - Weekend & BH	25.65	21.38	25.65	21.38	0.0
Adult Winter - Monday - Thursday	15.00	12.50	15.00	12.50	0.0
Adult Winter - Friday	17.50	14.58	17.50	14.58	0.0
Adult Winter - Weekend & BH	23.40	19.50	23.40	19.50	0.0
Under 16 Summer - Monday - Thursday	6.90	5.75	6.90	5.75	0.0
Under 16 Summer - Friday	9.45	7.88	9.45	7.88	0.0
Under 16 Summer - Weekend & BH	11.40	9.50	11.40	9.50	0.0
Under 16 Winter - Monday - Thursday	5.95	4.96	5.95	4.96	0.0
Under 16 Winter - Friday	8.50	7.08	8.50	7.08	0.0
Under 16 Winter - Weekend & BH	10.55	8.79	10.55	8.79	0.0
60+ Summer - Monday - Thursday	11.00	9.17	11.40	9.50	3.6
60+ Summer - Friday	13.30	11.08	13.75	11.46	3.4
60+ Winter - Monday - Thursday	10.20	8.50	10.55	8.79	3.4
60+ Winter - Friday	12.75	10.63	13.20	11.00	3.5
Limited Time					
Summer Rate - Monday - Thursday	12.40	10.33	12.40	10.33	0.0
Summer Rate - Friday	12.90	10.75	12.90	10.75	0.0
Summer Rate - Weekend	13.40	11.17	13.40	11.17	0.0
Winter Rate - Monday - Thursday	10.75	8.96	10.75	8.96	0.0
Winter Rate - Friday	12.25	10.21	12.25	10.21	0.0
Winter Rate - Weekend	13.40	11.17	13.40	11.17	0.0
9 Holes					
Summer Rate - Monday - Thursday	9.85	8.21	9.85	8.21	0.0
Summer Rate - Friday	10.90	9.08	10.90	9.08	0.0
Winter Rate - Monday - Thursday	7.90	6.58	7.90	6.58	0.0
Winter Rate - Friday	9.10	7.58	9.10	7.58	0.0
Season Tickets					
In Area *	615.70	513.08	615.70	513.08	0.0
Out of Area *	641.80	534.83	641.80	534.83	0.0
Pitch & Putt					
Adults	4.30	3.58	4.30	3.58	0.0
Under 16	2.15	1.79	2.15	1.79	0.0
Family (2 adults & 2 under 18's)	9.20	7.67	9.20	7.67	0.0
Driving Range					
20 balls	1.55	1.29	1.55	1.29	0.0
50 balls	3.35	2.79	3.35	2.79	0.0

Where applicable customers will pay the annual or temporary membership charge in additional to the activity price shown for main course green fees.

* Includes leisure membership. If a customer has already purchased a leisure membership elsewhere, this price will be adjusted accordingly.

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : Golf Course

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	746	649

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Leisure Saver Pass Prices					
Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.					
Main Course					
Adult Summer - Monday - Thursday	3.50	2.92	3.60	3.00	2.9
Adult Summer - Friday	3.90	3.25	4.05	3.38	3.8
Adult Winter - Monday - Thursday	3.50	2.92	3.60	3.00	2.9
Adult Winter - Friday	3.90	3.25	4.05	3.38	3.8
Under 16 Summer - Monday - Thursday	1.80	1.50	1.85	1.54	2.8
Under 16 Summer - Friday	2.40	2.00	2.50	2.08	4.2
Under 16 Winter - Monday - Thursday	1.80	1.50	1.85	1.54	2.8
Under 16 Winter - Friday	2.40	2.00	2.50	2.08	4.2
Driving Range Exclusions Monday-Friday after 5pm.					
20 balls	0.30	0.25	0.30	0.25	0.0
50 balls	1.00	0.83	1.05	0.88	5.0
Pitch & Putt					
Adults	1.30	1.08	1.35	1.13	3.8
Under 16	0.60	0.50	0.60	0.50	0.0
Family (2 adults & 2 under 18's)	2.65	2.21	2.75	2.29	3.8

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : Joint Use Sports Centres

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	382	394

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Tem Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

EDGBARROW & SANDHURST SPORTS CENTRES

Memberships						
Family In Area	55.70	46.42	57.65	48.04	3.5	
Adult In Area	32.00	26.67	33.10	27.58	3.4	
Under 16 / 60+ In Area	15.65	13.04	16.20	13.50	3.5	
Family Out Area	74.05	61.71	76.65	63.88	3.5	
Adult Out Area	49.95	41.63	51.70	43.08	3.5	
Under 16 / 60+ Out Area	24.35	20.29	25.20	21.00	3.5	
Adult Temporary Membership	1.80	1.50	1.85	1.54	2.8	
Under 16 / 60+ Temporary Membership	1.25	1.04	1.30	1.08	4.0	
Indoor Activity - Adult						
Badminton	9.10	7.58	9.40	7.83	3.3	
5-a-side Football	38.30	31.92	39.00	32.50	1.8	
Cricket Nets	38.30	31.92	39.00	32.50	1.8	
Archery	38.30	31.92	39.00	32.50	1.8	
Main Hall	38.30	31.92	39.00	32.50	1.8	
Small Hall / Bar	22.95	19.13	23.75	19.79	3.5	
Café/Bar Activity Space	17.70	14.75	18.30	15.25	3.4	
Squash (ESC)	7.15	5.96	7.40	6.17	3.5	
Indoor Activity - Under 16 / 60+						
Badminton	5.95	4.96	6.10	5.08	2.5	
5-a-side Football	25.55	21.29	26.50	22.08	3.7	
Cricket Nets	25.55	21.29	26.50	22.08	3.7	
Archery	25.55	21.29	26.50	22.08	3.7	
Main Hall	25.55	21.29	26.50	22.08	3.7	
Small Hall / Bar	20.40	17.00	21.10	17.58	3.4	
Café/Bar	15.35	12.79	15.90	13.25	3.6	
Squash (ESC)	4.60	3.83	4.75	3.96	3.3	
Outdoor Activity - Adult						
Small Synthetic Pitch(SSC)	36.80	30.67	38.10	31.75	3.5	
Large Tarmac	29.45	24.54	30.00	25.00	1.9	
Synthetic Pitch (1 Hour)	64.35	53.63	70.00	58.33	8.8	
Synthetic Pitch (1.5 Hour)	96.45	80.38	105.00	87.50	8.9	
1/3 Synthetic Pitch	25.05	20.88	28.00	23.33	11.8	
Netball Court	11.25	9.38	11.50	9.58	2.2	
Tennis Court	6.00	5.00	6.00	5.00	0.0	
Outdoor Activity - Under 16 / 60+						
Small Synthetic Pitch(SSC)	22.00	18.33	23.00	19.17	4.5	
Large Tarmac	19.55	16.29	20.00	16.67	2.3	
Synthetic Pitch (1 Hour)	36.40	30.33	37.70	31.42	3.6	
Synthetic Pitch (1.5 Hour)	54.55	45.46	56.50	47.08	3.6	
1/3 Synthetic Pitch	14.85	12.38	15.50	12.92	4.4	
Netball Court	7.60	6.33	7.70	6.42	1.3	
Tennis Court	4.40	3.67	4.40	3.67	0.0	
Body Logic Fitness Room						
Casual Use	5.75	4.79	6.00	5.00	4.3	
Monthly Direct Debit (Individual)	35.00	29.17	35.00	29.17	0.0	
Monthly Direct Debit (Couple)	61.60	51.33	61.60	51.33	0.0	
Annual	349.80	291.50	350.00	291.67	0.1	
Induction (free monthly/annual payees)	23.00	19.17	23.80	19.83	3.5	
Health Assessment (free monthly/annual payees)	7.40	6.17	7.65	6.38	3.4	
Personal Programme Card (free monthly/annual payees)	7.40	6.17	7.65	6.38	3.4	
Personal Training Session	25.10	20.92	26.00	21.67	3.6	
Personal Training Session (10 sessions)	224.40	187.00	232.00	193.33	3.4	
GP Referral	3.90	3.25	4.05	3.38	3.8	

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : Joint Use Sports Centres

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	382	395

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Tem Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Body Logic Fitness Room - Student / 60+

Casual Use	4.00	3.33	4.20	3.50	5.0
Monthly Direct Debit (Individual)	24.60	20.50	24.60	20.50	0.0
Monthly Direct Debit (Couple)	42.80	35.67	42.80	35.67	0.0
Annual	245.65	204.71	246.00	205.00	0.1
Induction (free monthly/annual payees)	20.10	16.75	20.80	17.33	3.5
Health Assessment (free monthly/annual payees)	6.50	5.42	6.75	5.63	3.8
Personal Programme Card	6.50	5.42	6.75	5.63	3.8
Personal Training Session	23.00	19.17	23.80	19.83	3.5
Personal Training Session (10 sessions)	206.65	172.21	214.00	178.33	3.6

Children's Birthday Parties

Standard	81.75	68.13	84.50	70.42	3.4
Combination	114.90	95.75	119.00	99.17	3.6

Where applicable customers will pay the annual or temporary membership charge in addition to the above activity prices.

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Leisure Saver Pass Prices

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.

Badminton	Adult	2.80	2.33	2.90	2.42	3.6
	Under 16	1.80	1.50	1.85	1.54	2.8
Fitness Suite	Adult	1.70	1.42	1.80	1.50	5.9
	Student / 60+	1.20	1.00	1.25	1.04	4.2
	Induction - Adult	6.90	5.75	7.15	5.96	3.6
	Induction - Under 16 / 60+	6.05	5.04	6.25	5.21	3.3
	Health Assessment - Adult	2.20	1.83	2.30	1.92	4.5
	Health Assessment - Under 16/60+	1.95	1.63	2.00	1.67	2.6
	Personal Training Card - Adult	2.30	1.92	2.40	2.00	4.3
Personal Training Card - Under 16 / 60+	2.05	1.71	2.10	1.75	2.4	
Squash (ESC)	Adult	2.15	1.79	2.25	1.88	4.7
	Under 16	1.40	1.17	1.45	1.21	3.6

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,490	1,542

Are concessions available? There are concessions for people under 16, students, people over 60 & the disabled which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Coral Reef World

Adult	7.30	6.08	7.55	6.29	3.4
Under 16	5.05	4.21	5.25	4.38	4.0
Family (2 adults and 2 under 16's)	19.85	16.54	20.45	17.04	3.0
Under 4's	free		free		
Sauna World (includes access to Coral Pools)	10.45	8.71	10.80	9.00	3.3
Sunbed (In addition to Entrance Price)	4.80	4.00	4.95	4.13	3.1
Spectator	2.25	1.88	2.35	1.96	4.4
The following Off Peak charges					
Adult	4.50	3.75	4.50	3.75	0.0
Under 16	4.50	3.75	4.50	3.75	0.0
Over 60	4.35	3.63	4.50	3.75	3.4
Parent & Toddler (1 adult and 2 pre-school children)	4.50	3.75	4.50	3.75	0.0
Sauna World	7.85	6.54	8.10	6.75	3.2
Over 60 Sauna	7.30	6.08	7.55	6.29	3.4
Sunbed (In addition to Entrance Price)	4.80	4.00	4.95	4.13	3.1

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Off Peak is defined as: Monday - Friday 10.30 a.m. - 3.30 p.m. (during school term time)

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,529	1,558

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

BRACKNELL LEISURE CENTRE

Membership					
Family In Area		55.70	46.42	57.65	48.04 3.5
Adult In Area		32.00	26.67	33.10	27.58 3.4
Under 16 / 60+ In Area		15.65	13.04	16.20	13.50 3.5
Family Out Area		74.05	61.71	76.65	63.88 3.5
Adult Out Area		49.95	41.63	51.70	43.08 3.5
Under 16 / 60+ Out Area		24.35	20.29	25.20	21.00 3.5
Temporary Membership					
Adult		1.80	1.50	1.85	1.54 2.8
Under 16 / 60+		1.25	1.04	1.30	1.08 4.0
Facility Hire per hour					
Badminton Court Per Hour	Peak	9.20	7.67	9.50	7.92 3.3
	Peak Junior W/E only	5.90	4.92	6.10	5.08 3.4
	Off Peak Adult	7.20	6.00	7.50	6.25 4.2
	Off Peak Under16 / 60+	5.90	4.92	6.10	5.08 3.4
Badminton Court 30 Minutes	Peak	4.65	3.88	4.80	4.00 3.2
	Peak Junior W/E only	3.60	3.00	3.75	3.13 4.2
	Off Peak	3.60	3.00	3.75	3.13 4.2
	Peak	4.30	3.58	4.45	3.71 3.5
Table Tennis Table	Peak Junior W/E only	3.60	3.00	3.75	3.13 4.2
	Off Peak Adult	4.00	3.33	4.15	3.46 3.8
	Off Peak Under16 / 60+	3.60	3.00	3.75	3.13 4.2
	Peak	81.75	68.13	85.00	70.83 4.0
Main Hall	Off Peak	60.30	50.25	62.00	51.67 2.8
	Peak	46.00	38.33	48.00	40.00 4.3
Main Hall (Half)	Off Peak	32.20	26.83	33.60	28.00 4.3
	Peak	50.05	41.71	52.00	43.33 3.9
3M Hall	Off Peak	37.80	31.50	39.00	32.50 3.2
	Peak	7.30	6.08	7.50	6.25 2.7
Squash Court (40 mins)	Peak Junior	4.70	3.92	4.80	4.00 2.1
	Off Peak Adult	6.05	5.04	6.20	5.17 2.5
	Off Peak Under16 / 60+	4.70	3.92	4.80	4.00 2.1
	Peak	318.65	265.53	329.80	274.83 3.5
Clubs etc.	Inside Borough	318.65	265.53	329.80	274.83 3.5
	Outside Borough	390.15	325.11	403.80	336.50 3.5
Grass Pitch per game	Adult	59.75	49.79	61.85	51.54 3.5
	Under 16	31.90	26.55	33.00	27.50 3.4
Synthetic Pitch per hour	Whole Pitch	64.35	53.62	70.00	58.33 8.8
	Half Pitch	38.85	32.34	41.00	34.17 5.5
Athletics Training (Use of Track)	Adult	1.55	1.28	1.60	1.33 3.2
	Under 16	0.85	0.72	0.90	0.75 5.9
Athletic Arena per hour					
Clubs etc. Inside Borough	Weekday	35.75	29.79	37.00	30.83 3.5
	Weekend / Bank Holiday	59.25	49.38	61.30	51.08 3.5
Clubs etc. Outside Borough	Weekday	43.95	36.63	45.50	37.92 3.5
	Weekend / Bank Holiday	69.45	57.88	71.90	59.92 3.5

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,529	1,558

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on

Link to the Council's Medium Tem Objectives: To keep our parks, open spaces and leisure facilities accessible and

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase	
	£.p	£.p	£.p	£.p	%	
Activity Charges						
Swimming Per session	Family (2+2)or (1+3)	9.00	7.50	9.30	7.75	3.3
	Adult	3.00	2.50	3.10	2.58	3.3
	16 and under / 60+	2.05	1.71	2.10	1.75	
	Under 5 (Free)	free	free	free	free	
6 months	Adult	182.85	152.38	190.00	158.33	3.9
	16 and under / 60+	96.55	80.46	110.00	91.67	13.9
Early Bird Per session	Adult	4.10	3.42	4.20	3.50	2.4
3 months	Adult	70.00	58.33	72.00	60.00	2.9
3 months	60+	43.95	36.63	48.00	40.00	9.2
6 months	Adult	104.40	87.00	108.00	90.00	3.4
6 months	60+	66.40	55.33	72.00	60.00	8.4
Swim & Spa	Peak	9.70	8.08	9.90	8.25	2.1
	Off Peak	8.60	7.17	8.90	7.42	3.5
Gym, Swim & Spa	Peak	14.60	12.17	14.90	12.42	2.1
	Off Peak	12.70	10.58	13.10	10.92	3.1
Sauna Suite Per session (Forest Spa Health Suite)	Peak Adult	8.50	7.08	8.50	7.08	0.0
	Off Peak Adult	7.40	6.17	7.40	6.17	0.0
	Off Peak 60+	6.55	5.46	6.55	5.46	0.0
	Disabled Peak	6.00	5.00	6.20	5.17	3.3
	Disabled Off Peak	5.30	4.42	5.30	4.42	0.0
Sauna & sunbed combo (per session)	Peak	12.10	10.08	12.10	10.08	0.0
	Off Peak	9.70	8.08	9.70	8.08	0.0
Sunbed (300) 20 min	Peak Adult	9.20	7.67	9.20	7.67	0.0
20 min	Off Peak Adult	6.85	5.71	6.85	5.71	0.0
Fitness Room (Bodyworks) per session	Peak	6.60	5.50	6.85	5.71	3.8
	Off Peak	5.70	4.75	5.90	4.92	3.5
	TeenWorx	2.10	1.75	2.15	1.79	2.4
	Student peak	4.20	3.50	4.35	3.63	3.6
	Student off peak	2.65	2.21	2.75	2.29	3.8
	60+ (Restricted Times)	2.65	2.21	2.75	2.29	3.8
Platinum Card 12 Months (up front payment 12 month for price of 10) No refund	Single Adult Peak	480.00	400.00	480.00	400.00	0.0
	Single Adult Off Peak	319.00	265.83	319.00	265.83	0.0
	Per Couple Peak	757.00	630.83	757.00	630.83	0.0
	Per Couple Off Peak	506.50	422.08	506.50	422.08	0.0
	Disabled Adult Peak	336.00	280.00	336.00	280.00	0.0
	Disabled Adult Off Peak	222.50	185.42	222.50	185.42	0.0
Platinum Card Per Month	Single Adult Peak	48.00	40.00	48.00	40.00	0.0
	Single Adult Off Peak	31.90	26.58	31.90	26.58	0.0
	Per Couple Peak	75.70	63.08	75.70	63.08	0.0
	Per Couple Off Peak	50.65	42.21	50.65	42.21	0.0
	Disabled Adult Peak	33.60	28.00	33.60	28.00	0.0
	Disabled Adult Off Peak	22.25	18.54	22.25	18.54	0.0
Platinum Card	Finance Fee		31.50		31.50	0.0
Fitness Test		19.05	15.88	19.70	16.42	3.4
Fitness Re-test		12.75	10.63	13.20	11.00	3.5
Blood pressure check		2.40	2.00	2.50	2.08	4.2
Programme review		10.10	8.42	10.45	8.71	3.5
Body Stat		6.15	5.13	6.35	5.29	3.3
GP Referral		3.90	3.25	4.05	3.38	3.8
50+ Recreational Sessions Over 50s		3.90	3.25	4.05	3.38	3.8
Children's Activities						
Crèche	Per child 1 hour	2.65		2.75		3.8
	Per child 1.5 hours	3.95		4.10		3.8
	Per child 2 hours (maximum)	5.25		5.45		3.8
Please note the creche is for children aged 6 weeks to 5 years. No children in full time education.						

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,529	1,558

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Equipment Hire Charges

Racquet	1.75	1.46	1.90	1.58	8.6
Table Tennis Bat	1.75	1.46	1.90	1.58	8.6

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%.

If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Off Peak is defined as: Monday-Friday 9.00am - 5.00pm

Where applicable customers will pay the applicable annual or temporary membership charge in addition to the above activity prices.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Leisure Saver Scheme

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.

Badminton	Peak	3.10	2.58	3.20	2.67	3.2
	Off Peak Adult	2.25	1.88	2.35	1.96	4.4
	Off Peak Under 16 / 60+	1.90	1.58	1.95	1.63	2.6
Fitness Suite (Exclusions Monday-Friday after 5pm)	Peak	2.10	1.75	2.15	1.79	2.4
	Off Peak	1.90	1.58	1.95	1.63	2.6
	Fitness Test	6.00	5.00	6.20	5.17	3.3
	Fitness Retest	4.00	3.33	4.15	3.46	3.8
	Blood Pressure Check	0.90	0.75	0.95	0.79	5.6
	Programme Review	3.25	2.71	3.35	2.79	3.1
	Body Fat Analysis	2.00	1.67	2.05	1.71	2.5
Squash	Peak Adult	2.25	1.88	2.35	1.96	4.4
	Off Peak Adult	1.85	1.54	1.90	1.58	2.7
	Off Peak - Under 16	1.45	1.21	1.50	1.25	3.4
Swimming	Adult	1.00	0.83	1.05	0.88	5.0
	Under 16	0.70	0.58	0.70	0.58	0.0
Table Tennis	Peak Adult	1.30	1.08	1.35	1.13	3.8
	Off Peak Adult	1.25	1.04	1.30	1.08	4.0
	Off Peak Under 16	1.10	0.92	1.15	0.96	4.5
Track	Adult	0.45	0.38	0.50	0.42	11.1
	Under 16	0.20	0.17	0.25	0.21	25.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Retail Services, Catering and Licenced Premises

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,775	1,802

Are concessions available? No

Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

EASTHAMPTAD PARK CONFERENCE CENTRE

Delegate Rates:					
Day Executive Service	56.40	47.00	58.38	48.65	3.5
Bed & Breakfast Single En-suite	95.76	79.80	99.12	82.60	3.5
Shared En-suite Per Person	65.52	54.60	67.80	56.50	3.5
Standard Single	51.66	43.05	53.46	44.55	3.5
Half Day Executive Service	49.08	40.90	50.82	42.35	3.5
Meals: Dinner	19.86	16.55	20.58	17.15	3.6
Breakfast - Full English	9.50	7.92	9.84	8.20	3.6
Lunch	15.24	12.70	15.78	13.15	3.5
Sandwiches	6.20	5.17	6.42	5.35	3.5
Tea/Coffee	2.25	1.88	2.34	1.95	4.0
Room Hire:					
Downshire (Day or part day)	2,523.60	2,103.00	2,611.92	2,176.60	3.5
Downshire (Evening)	1,033.20	861.00	1,069.38	891.15	3.5
Lecture Room (Day or part day)	516.00	430.00	534.06	445.05	3.5
Lecture Room (Evening)	516.00	430.00	534.06	445.05	3.5
Syndicate room	129.75	108.13	134.28	111.90	3.5
Grounds Hire:					
From	2,520.00	2,100.00	2,608.20	2,173.50	3.5
Special Weekend Rate:					
Standard singles only	172.80	144.00	178.86	149.05	3.5
Education Centre:					
Lunch	15.96	13.30	16.50	13.75	3.4
Buffet	9.84	8.20	10.20	8.50	3.7
Sandwiches	6.00	5.00	6.24	5.20	4.0

Where not specifically identified and where applicable courses/retail/catering/weddings/bedrooms/birthday parties/commercial bookings are charged at market rates.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Library Service

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	123	124

Are concessions available? No

Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses are proud of

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Overdue Charges Per Loan Period

Adult Books, inc multimedia - Daily	0.20		0.20	0.0
Max Per item	7.00		7.25	3.6
Childrens Books borrowed by adults - Daily	0.10		0.10	0.0
Max Per item	3.50		3.60	2.9
Teenage Books borrowed by young people 13-17	0.10		0.10	0.0
Max Per item	3.50		3.60	2.9

Fines - Library Books

Spoken Word Cassettes/ CD's	Daily		0.20		0.20	0.0
Max Per item			7.00		7.25	3.6
Music CD's	Daily		0.20		0.20	0.0
Max Per item			7.00		7.25	3.6
DVD's	Weekly					
	Daily		0.60		0.60	0.0
Max Per item			7.00		7.25	3.6
Computer Games	Daily		0.60		0.60	0.0
Max Per item			7.00		7.25	3.6
CD ROMS	Weekly					
	Daily		0.60		0.60	0.0
Max Per item			7.00		7.25	3.6

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Library Service

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	123	127

Are concessions available? No

Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses are proud of

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Loan Charges

Childrens Spoken Word Cassettes & CD's - 3 weeks		Free		Free	
Adult Spoken Word Cassettes 3 weeks		2.00		2.05	2.5
Adult Spoken Word 3 weeks		2.10		2.15	2.4
CD ROMS 1 Week		2.00		2.05	2.5
Music CD's		2.00		2.05	2.5
Computer Games 1 Week		2.00		2.05	2.5
DVD's 1 Week		2.00		2.05	2.5

Requests

Books/Periodical Articles - All per item

All items held in BFC Libraries		Free		Free	
Requests to other Authorities		3.00		3.10	3.3
British Library Requests (1st 10 items)		4.00		4.15	3.8
British Library Requests (Subsequent Books)		12.75		13.15	3.1
British Library Requests (Subsequent Periodicals)		9.10		9.35	2.7
British Library Urgent Service		32.55		32.55	0.0
British Library Urgent Service (Student Concession)		27.00		27.95	3.5

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Library Service

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	123	127

Are concessions available? No

Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses are proud of

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

Internet printing fees

Printing Mono or Colour	A4 Page	0.15	0.13	0.15	0.13	0.0
Guest Internet Use	Half Hour	2.95	2.46	3.05	2.54	3.4
Floppy Disk	Each	0.75	0.63	0.80	0.67	6.7
Head Phones	Each	1.55	1.29	1.60	1.33	3.2
CD Rom	Each	0.90	0.75	0.95	0.79	5.6
Scan and Print by customer	A4 Page	0.15	0.13	0.15	0.13	0.0
Scan and Print by staff	A4 Page	4.20	3.50	4.35	3.63	3.6
Scan and Print on Photo Paper	A4 Page	4.70	3.92	4.85	4.04	3.2

Fax Charges

Fax - UK First Page	1st Page	1.50	1.25	1.50	1.25	0.0
Fax - UK additional pages	A4 Page	1.10	0.92	1.10	0.92	0.0
Fax - EU First Page	1st Page	3.40	2.83	3.40	2.83	0.0
Fax - EU additional pages	A4 Page	1.60	1.33	1.60	1.33	0.0
Fax - Rest of World First Page	1st Page	5.05	4.21	5.05	4.21	0.0
Fax - Rest of World Extra Pages	A4 Page	3.20	2.67	3.20	2.67	0.0

Photocopying Charges

Black & White	A4 Page	0.15	0.13	0.15	0.13	0.0
Black & White	A3 Page	0.30	0.25	0.30	0.25	0.0
Colour	A4 Page	0.65	0.54	0.65	0.54	0.0
Colour	A3 Page	1.35	1.13	1.40	1.17	3.7

Other Charges

Pring from microfilm reader	A4 Page	0.30	0.25	0.30	0.25	0.0
Facilities Hire at Libraries	Half day		25.00		26.00	4.0
Facilities Hire at Libraries	Full day		40.00		40.00	0.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : Cemetery & Crematorium

Purpose of the Charge: To recover the costs of the facilities

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,096	1,134

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
CEMETERY & CREMATORIUM					
A CEMETERY & CREMATORIUM					
PURPOSE OF CHARGE: to recover costs.					
CEMETERY					
For the interment of the body of:					
a person aged 16 years or over		700.00		725.00	3.6
a child 3 years to 15 years		103.00		110.00	6.8
a stillborn child, foetus or child under 3 years		62.00		65.00	4.8
a child or person in a grave in respect of which an exclusive right of burial has been granted of a greater depth than 4 feet, the charge for every additional two feet will be		216.00		225.00	4.2
For the interment of a cremation urn or casket					
a person aged 16 years or over		277.00		290.00	4.7
a child 3 years to 16 years		103.00		110.00	6.8
Additional charge for graves alongside roads or pathways		150.00		155.00	3.3
Additional charge for casket shaped grave for a person 16 and over		257.00		270.00	5.1
The whole of the foregoing fees and charges will be doubled in the case of any person who, at the time of death, was not a Bracknell Forest Borough Council Tax payer or inhabitant of the area administered by Bracknell Forest Borough Council or in the case of a stillborn child of which, at the time of death neither of the parents was a Bracknell Forest Borough Council Tax payer or inhabitant or who had not resided at any time within the Borough during the 12 months preceding his or her death.					
In the event of the body of child being buried in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.					
For the exclusive right of burial for a period of 75 years including the preparation of the deed of grant		770.00		800.00	3.9
For the exclusive right of burial for a period of 75 years for child's grave (coffins 4' long or under)		385.00		400.00	3.9
For the exclusive right of burial for a period of 75 years for child's grave (coffins 4'1" to 5'4" max)		485.00		502.00	3.5
To purchase a grave in reserve for a period of 75 years, with the right to renew for a further period		1,200.00		1,250.00	4.2
Right to erect memorial tablet 24" by 12" with one name on inscription		129.00		135.00	4.7
Additional inscription of each name		52.00		54.00	3.8
Plot		30.00		32.00	6.7
Temporary marker on Grave		20.00		21.00	5.0
Transfer of grant of exclusive right of burial		72.00		75.00	4.2
Exhumation of a stillborn child up to 3 years or of a child or person over 3 years or of cremated remains at 4 feet		POA		POA	

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Cemetery & Crematorium

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,096	1,130

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	**Proposed Fee (Exc VAT)** £.p	Increase %
CREMATORIUM					
For the cremation of the body of: a person aged 16 years or over 0900 -1545		588.00		664.00	12.9
Body parts		134.00		147.00	9.7
Cremation fee includes Medical Referee fee, use of chapel etc., provision of recorded music, use of organ (organist not included), disposal of cremated remains in the Gardens of Remembrance, provision of polytainer for cremated remains and the cost of recovery for the new cremators and mercury abatement. **The charge of £55 for the new cremators and mercury abatement will be charged when full installation is complete**					
In the event of the body of child being cremated in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.					
Cremation Urns		93.00		97.00	4.3
Package and dispatch to an address in the UK		98.00		102.00	4.1
Use of Chapel only for memorial service includes use of organ (organist not included) and/or recorded music		205.00		215.00	4.9
Service of double or additional length, including use of organ or recorded music, per 45 minutes in addition to usual cremation or interment fee		205.00		215.00	4.9
For disposal of cremated remains when cremation has taken place elsewhere		139.00		145.00	4.3
Retention of cremated remains on temporary deposit per month after first month for a maximum of three months		55.00		57.00	3.6
Certified extract from the Register of Cremation		52.00		54.00	3.8
The charges for funerals are increased by 50% on a Saturday and 100% on a Sunday.					
Memorial Fees					
Entries in The Book of Remembrance					
2 line entry	72.55	60.46	76.00	63.33	4.8
5 line entry	107.25	89.38	112.00	93.33	4.4
8 line entry	128.70	107.25	135.00	112.50	4.9
5 line entry with floral emblem	171.60	143.00	180.00	150.00	4.9
8 line entry with floral emblem	181.80	151.50	190.00	158.33	4.5
5 line entry with badge, bird, crest or shield	193.05	160.88	200.00	166.67	3.6
8 line entry with badge, bird, crest or shield	224.70	187.25	235.00	195.83	4.6
8 line entry with coat of arms	234.90	195.75	244.00	203.33	3.9
Copy of an entry from The Book of Remembrance in a folded					
2 line entry	59.25	49.38	62.00	51.67	4.6
5 line entry	72.55	60.46	76.00	63.33	4.8
8 line entry	79.70	66.42	83.00	69.17	4.1
5 line entry with floral emblem	148.10	123.42	155.00	129.17	4.7
8 line entry with floral emblem	152.20	126.83	160.00	133.33	5.1
5 line entry with badge, bird, crest or shield	160.35	133.63	170.00	141.67	6.0
8 line entry with badge, bird, crest or shield	171.60	143.00	180.00	150.00	4.9
8 line entry with coat of arms	193.05	160.88	200.00	166.67	3.6
Memorial Leather Panel					
Prepare and display for a 10 year period	289.05	240.88	300.00	250.00	3.8
Renewal of period of display for a further 10 years	124.60	103.83	130.00	108.33	4.3
Replacement of memorial leather panel	155.25	129.38	160.00	133.33	3.1
Refurbished panel	42.90	35.75	45.00	37.50	4.9
Babies' Garden of remembrance Plaque					
Babies Picture Book Plaque (10 years)	290.00	241.67	300.00	250.00	3.4
Renewal for further 10 years	0.00	0.00	130.00	108.33	NEW
Babies Standard Plaque Prepare and display for a 10 year period	289.05	240.88	300.00	250.00	3.8
Renewal for further 10 years	124.60	103.83	130.00	108.33	4.3

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Cemetry & Crematorium

Purpose of the Charge: To recover the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,096	1,130

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Roses					
Rose standard with plaque for a 7 year period	363.60	303.00	380.00	316.67	4.5
Renewal of standard rose for a further 7 years	184.90	154.08	195.00	162.50	5.5
Renewal of existing rose for 3 years	102.15	85.13	105.00	87.50	2.8
Standard Plaque (additional or replacement)	40.90	34.08	43.00	35.83	5.1
Classic Plaque (additional or replacement)	40.90	34.08	53.00	44.17	29.6
Cast Bronze Plaque	85.80	71.50	110.00	91.67	28.2
Memorial Garden Seats					
A commemorative bench with plaque for a 10 year period	1,016.20	846.83	1,060.00	883.33	4.3
Replacement plaque for memorial garden seat	203.25	169.38	210.00	175.00	3.3
Renewal of commemorative bench with plaque for a further 10 year period	508.60	423.83	530.00	441.67	4.2
Cast bronze plaque	96.00	80.00	100.00	83.33	4.2
Cremated Remains Desk Tablet (with flower holder)					
Additional letter inscription per letter	2.50	2.08	2.60	2.17	4.0
Second and final interment (including 50 letter inscription)	267.60	223.00	280.00	233.33	4.6
Bracken Heal Birdbath					
Plaque Row 1(10 year lease)	403.45	336.21	420.00	350.00	4.1
Plaque Row 2 (10 year lease)	464.70	387.25	485.00	404.17	4.4
Plaque Row 3 (10 year lease)	500.45	417.04	520.00	433.33	3.9
Birdbath Seat Plaque (10 year lease)	301.30	251.08	315.00	262.50	4.5
Personal Plaque designs					
small design	POA	POA	POA	POA	
medium design	POA	POA	POA	POA	
Large design (unavailable on Birdbath Plaques)	POA	POA	POA	POA	
Birdbath Seat Plaque (designs unavailable)	POA	POA	POA	POA	
Photo Plaque (7x5) with initial order	99.00	82.50	105.00	87.50	6.1
Photo Plaque (7x5) added to existing tablet	121.00	100.83	125.00	104.17	3.3
AILSA CRAIG					
Memorial Granite Rock	399.00	332.50	415.00	345.83	4.0
renewal 10 year lease	192.00	160.00	200.00	166.67	4.2
Personal Plaque designs	POA	POA	POA	POA	
BLUEBELL WOOD					
MUSHROOM (10 year lease)					
3 DISC	335.00	279.17	350.00	291.67	4.5
4 DISC	335.00	279.17	350.00	291.67	4.5
5 DISC	335.00	279.17	350.00	291.67	4.5
renewal 10 year lease			200.00	166.67	NEW
Granite 2000					
Prepare and display a red/black pearl tablet with three lines on inscription for a ten year period	449.30	374.42	470.00	391.67	4.6
Prepare and display a red/black pearl tablet with three lines on inscription for a twenty year period	802.20	668.50	830.00	691.67	3.5
Hand Crafted designs	0.00	POA	0.00	0.00	
Photo on Memorial	0.00	0.00	0.00	0.00	
Additional lines (max three - Black granite only)	23.50	19.58	25.00	20.83	6.4
Memorial Vase					
Prepare and display for 10 year period	449.40	374.50	470.00	391.67	4.6
Prepare and display for 20 year period	801.75	668.13	830.00	691.67	3.5
Replacement plaque (including inscription)	213.45	177.88	220.00	183.33	3.1
Renew for a further 10 years			200.00	166.67	NEW
Renew for a further 20 years			360.00	300.00	NEW
Sanctum 2000® Cremated Remains (with flower holder)					
Prepare and display for 10 year period, an inscribed table for two sets of remains including 80 letters of inscription	1,019.88	849.90	1,056.00	880.00	3.5
Prepare and display for 20 year period, an inscribed table for two sets of remains including 80 letters of inscription	1,353.00	1,127.50	1,401.00	1,167.50	3.5
Prepare and display for 30 year period, an inscribed table for two sets of remains including 80 letters of inscription	1,665.63	1,388.03	1,724.00	1,436.67	3.5

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Prepare and display for 50 year period, an inscribed table for two sets of remains including 80 letters of inscription	2,245.80	1,871.50	2,333.00	1,944.17	3.9
Renewal for a further ten year period	160.50	133.75	399.00	332.50	148.6
Additional inscription per letter	2.50	2.08	2.60	2.17	4.0
Second & final interment (including 50 letter inscription)	267.60	223.00	280.00	233.33	4.6
Photo Plaque with initial order			100.00	83.33	NEW
Photo plaque added to existing tablet			120.00	100.00	NEW
Personal Plaque Designs					
small design	POA	POA	POA	POA	
medium design	POA	POA	POA	POA	
large design	POA	POA	POA	POA	
SANCTUM 2000® FAMILY VAULTS (4 SETS OF C/R)					
10 Years			1,970.00	1,641.67	NEW
20 years			2,620.00	2,183.33	NEW
30 years			3,600.00	3,000.00	NEW
50 years			4,960.00	4,133.33	NEW
Renew for a further 10 years			760.00	633.33	NEW

****To Pre-purchase a grave space (commonly known as purchase in reserve) is usually charged at a much higher cost than to purchase for immediate use.

Pre-purchasing of grave spaces can cause future problems for the burial authority, namely as spaces are pre-purchased for future use, the cemetery may run out of usable space and be required to seek another burial site. This may then require the maintenance of both sites whilst having income from only one. It still allows those who deem it important to purchase graves near to loved ones.

****Graves alongside roads or pathways are always well sought after. If they are sold first it can leave problems selling those in the middle as well as finding access difficult for the digging out of graves.

*****This item is to be removed as you cannot indemnify someone against losing their deed. You will potentially end up with two claimants on the grave space if the original deed comes to light. We would not issue a second deed.

*****Officers time to accompany families to select plots may take up to 1 hour. If families do not want the next plot in sequential in sequence then this can cause problems for the cemetery and the potential loss of grave spaces which can be "sandwiched" and un-usable. Selection needs to be controlled

*****Temporary markers are usually placed on grave spaces by the cemetery staff and must be inserted correctly to avoid H&S issues.

This is a charge for processing the paperwork and for the staff to ensure the marker is inserted correctly.

*****Hand crafted designs from wildlife to railway trains, sports etc..

Will allow people to have on their tablet something that their deceased cherished as part of their life. As they are hand crafted the cost will depend on the design

All fees are doubled for non-BFC residents with the exception of the purchase of a grave space to inter a BFC residents by a non-resident.

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : On / Off Street Parking

Purpose of the Charge: To maximise income to cover costs

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,466	1,466

Are concessions available? There is a 50% discount on season tickets for the High Street multi storey car park for electric cars

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
CAR PARKING					
Multi Storey Car Parks					
Charging period.....7.30am to 7.30pm Mon, Tues, Wed and Sat 7.30am to 8.00pm Thurs and Fri					
SEASON TICKETS					
High Street and Charles Square mscp					
5 day annual	1,130.00	941.67	1,130.00	941.67	0.0
5 day six monthly	650.00	541.67	650.00	541.67	0.0
5 day quarterly	380.00	316.67	380.00	316.67	0.0
High Street and Charles Square mscp including Weekends					
6 day annual	N/A	N/A	N/A	N/A	
6 day quarterly	N/A	N/A	N/A	N/A	
7 day annual	1,250.00	1,041.67	1,250.00	1,041.67	0.0
7 day six monthly	750.00	625.00	750.00	625.00	0.0
7 day quarterly	420.00	350.00	420.00	350.00	0.0
Replacement season ticket	35.00	29.17	35.00	29.17	0.0
DAILY CHARGES-Multi-Storey					
Charles Square & High St mscps (mon-sat incl Bank Holidays)					
0-1hr	1.00	0.83	1.00	0.83	0.0
1-2hrs	1.50	1.25	1.50	1.25	0.0
2-3hrs	2.00	1.67	2.00	1.67	0.0
3-4hrs	2.50	2.08	2.50	2.08	0.0
4-5hrs	3.50	2.92	3.50	2.92	0.0
5-6hrs	4.00	3.33	4.00	3.33	0.0
6-7hrs	4.50	3.75	4.50	3.75	0.0
7-8hrs	5.50	4.58	5.50	4.58	0.0
over 8 hrs	7.50	6.25	7.50	6.25	0.0
Lost ticket	9.50	7.92	9.50	7.92	0.0
Charles Square & High St mscps (Sun, Bank Hol & Overnight)					
Nightly charge 8pm to 7am (Monday to Saturday)	1.00	0.83	1.00	0.83	0.0
Sunday and Bank Holidays	1.00	0.83	1.00	0.83	0.0
DAILY CHARGES Pay & Display					
Albert Road car park-mon-sat inclusive					
0-2hrs	1.00	0.83	1.00	0.83	0.0
2-4hrs	1.50	1.25	1.50	1.25	0.0
4-6hrs	2.00	1.67	2.00	1.67	0.0
6-8hrs	5.00	4.17	5.00	4.17	0.0
over 8 hrs	7.00	5.83	7.00	5.83	0.0
All day Sunday and Bank Holidays	1.00	0.83	1.00	0.83	0.0

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : On / Off Street Parking

Purpose of the Charge: To maximise income to cover costs

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	1,466	1,466

Are concessions available? There is a 50% discount on season tickets for the High Street multi storey car park for electric cars

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Old Manor car park (mon-sat inclusive)					
0-40 mins	1.00	0.83	1.00	0.83	0.0
All day Sunday and Bank Holidays	1.00	0.83	1.00	0.83	0.0
Charles Square Behind the Banks, Top of High Street					
0-40 mins	0.70	0.58	0.70	0.58	0.0
All day Sunday and Bank Holidays	1.00	0.83	1.00	0.83	0.0
Easthampstead House (sat only)					
0-2hrs	1.00	0.83	1.00	0.83	0.0
2-4hrs	1.50	1.25	1.50	1.25	0.0
(Monday to Friday 4pm to 6am)	1.00	0.83	1.00	0.83	0.0
All day Sunday and Bank Holidays	1.00	0.83	1.00	0.83	0.0
Penalty Charge Notices (Car Parks & Lorry Park)					
Charge		70.00		Regulation	
Charge if paid within 14 days		35.00		Regulation	
Penalty Charge Notices (On-Street)					
Charge		50.00		Regulation	
Charge if paid within 14 days		25.00		Regulation	
Parking place Suspension(On-Street)					
Charge per Suspension		150.00		Regulation	
Parking place Dispensation Permit (On-Street)					
Charge per vehicle		50.00		Regulation	
Visitor Passes	7.50	6.25	7.50	6.25	0.0
Administration per 200 visitors passes	33.60	28.00	33.60	28.00	0.0
Service Yard 'E' permits	330.80	275.67	330.80	275.67	0.0
At its meeting on the 17th November, the Executive agreed price increases in the Council's car parks which would be implemented from 1st January 2011 and be effective until 31st March 2012.					
Season Tickets sold on a non-refundable basis Lost ticket charge multi-storey car parks is the all day charge All car parks are free on Sundays and Bank Holidays					

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Environmental Health

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	78	81

Are concessions available? No

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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DOG CONTROL

PURPOSE OF CHARGE: includes prescribed fee, transportation and officer costs.

Return of Stray Dog					
Prescribed fee		25.00		Set by Regulation	
Daily kennel fees plus any vet fees		At cost		At cost	
Stray dog charges in office hours		51.30		53.00	3.3
Stray dog charges out of office hours		95.00		At Cost	
Dog Fouling fixed penalty charge		50.00		Set by Regulation	

PEST CONTROL (call out and/or treatment charges)

PURPOSE OF CHARGE: contribution towards overall costs.

Rats					
Call out and/or treatment	45.15	37.63	47.00	39.17	4.1
Mice					
Call out and/or treatment	56.90	47.42	59.00	49.17	3.7
Wasps (first nest)					
Call out and/or treatment	46.20	38.50	47.00	39.17	1.7
Wasps (subsequent nest treated during same visit)					
Treatment	16.15	13.46	16.00	13.33	-0.9
Other Pests(Ants, human fleas, body lice and bed bugs)					
Call out and/or treatment	60.10	50.08	62.00	51.67	3.2
Pest treatment in commercial premises		At cost		At cost	

The fees for pest control are collected before the officer provides any treatment or precautionary advice. All pest control fees are increased by 50% where a call is outside normal working hours and by 100% where the visit is deemed necessary on weekends or recognised public holidays.

Costs may be waived where pest control is carried out in the interest of public health.

The pest control fees are discounted by 50% where the principal occupant is in receipt of an income related benefit, ie housing benefit, council tax benefit or benefit or income support, pension creditor similar Government income support. Subject to officer discretion to waive in the interests of public health.

ABANDONED VEHICLES

Removal (prescribed fee)		105.00		Set by regulation	
Daily storage (prescribed fee)		12.00		Set by regulation	
Enforcement disposal costs (prescribed fee)		50.00		Set by regulation	
Enforcement invoice costs		64.40		66.00	2.5

DRAINS, SEWERS AND CESSPOOLS

Private blocked drain					
Mon-Fri 8am - 5pm	160.35	133.63	166.00	138.33	3.5
Mon-Fri 5.00pm - 8am and Sat	227.75	189.79	235.75	196.46	3.5
Abortive call charge	94.50	78.75	97.85	81.54	3.5
Cesspools					
Emptying	As per schedule of rates	As per schedule of rates	As per schedule of rates	As per schedule of rates	
Emergency Emptying	As per schedule of rates	As per schedule of rates	As per schedule of rates	At cost	
Emergency Call Out Charge	97.40	81.17	100.85	84.04	3.5
Invoice charges (where requested)	33.20	27.67	34.40	28.67	3.6

The fees for drainage are discounted; by 50% where the principal occupant is in receipt of an income related benefit, i.e. Housing benefit, council tax benefit or income support, pension creditor similar Government income support. Subject to officer discretion to waive in the interests of public health.

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Environmental Health

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	76	81

Are concessions available? No

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Miscellaneous					
Individual copy from Food Register		19.35		20.05	3.6
Complete copy of Food Register(reflects commercial value)		322.90		334.25	3.5
Health Certificate		15.05		15.60	3.7
Statement of Facts(replaced by below)		208.25		0.00	
Production of Statement of Facts (Discretionary) - an hourly rate of £114 for up to 2 hours work and thereafter a charge of £57.		114.00		118.00	3.5
Provision of information already held(FOI and similar requests)		Free		Free	
Immigration reports for Home Office		121.00		200.00	65.3
Certificate for surrender of unsound food (per hour) plus disposal costs		85.00		88.00	3.5
Water Sample Fee(per hour)				60.00	NEW
Scores on the doors re-scoring fee(per hour)				57.00	NEW

ENVIRONMENTAL PROTECTION ACT, PRESCRIBED FEES

The following fees and charges in respect of Prescribed Processes became effective from 1 April 2003. Please contact Environment for information in respect of fees and charges where an operator is applying for, or holds multiple authorisations for the carrying on of a crushing and/or screening process by means of mobile plant.

LAPC Fees and Charges

Application Fee					
Standard Process		1,440.00		Set by regulation	
Service Stations / Dry Cleaners		134.00		Set by regulation	
Waste oil burning appliances under 0.4MWth		134.00		Set by regulation	
Mobile Screening and Crushing Plant		1,440.00		Set by regulation	
For the third to seventh applications		860.00		Set by regulation	
For the eighth and subsequent applications		436.00		Set by regulation	
Substantial Changes (Sections 10 and 11 of the Act)					
Standard Process		917.00		Set by regulation	
Service Stations		89.00		Set by regulation	
Waste Oil Burners under 0.4MW		89.00		Set by regulation	
Dry Cleaners		89.00		Set by regulation	
Change due to implement an upgrading plan		134.00		Set by regulation	
Annual Subsistence Charge					
Standard Process LOW		671.00		Set by regulation	
Standard Process MEDIUM		1,008.00		Set by regulation	
Standard Process HIGH		1,503.00		Set by regulation	
Service Stations / Dry Cleaners		136.00		Set by regulation	
Waste Oil Burners under 0.4MW		136.00		Set by regulation	
Odourising of natural gas		331.00		Set by regulation	
Mobile Screening and Crushing Plant		897.00		Set by regulation	
For the third to seventh applications		533.00		Set by regulation	
For the eighth and subsequent applications		271.00		Set by regulation	

Subsistence charges can be paid in four equal quarterly instalments, where payment is made quarterly there is an additional annual amount payable of £35

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Annexe D

Service : **Environmental Health**

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	76	81

Are concessions available? No

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Transfer and Surrender					
Transfer		147.00		Set by regulation	
Partial Transfer		435.00		Set by regulation	
Surrender		0.00		Set by regulation	
Transfer : Service Stations, Waste Oil Burners under 0.4 MW and Dry Cleaners		14.00		Set by regulation	
Partial Transfer : Service Stations, Waste Oil Burners under 0.4 MW and Dry Cleaners		41.00		Set by regulation	
PRIVATE SECTOR HOUSING ENFORCEMENT ACTION					
Housing enforcement charge - where appropriate and upto		338.25		350.00	3.5
New 5 Year HMO licence - upto 5 bedrooms		620.00		645.00	4.0
New Additional fee per extra bedroom		53.30		55.00	3.2
New - A reduction where the landlord is accredited		53.30		55.00	3.2
New - A reduction where the landlord is applying for more than one licence		53.30		55.00	3.2
Renewal of 5 Year HMO licence - upto 5 bedrooms				485.00	NEW
Renewal of Additional fee per extra bedroom				40.00	NEW
Renewal - A reduction where the landlord is accredited				40.00	NEW
Renewal- A reduction where the landlord is applying for more than one licence				40.00	NEW
Request for additional information by letter		57.40		60.00	4.5
TRAINING					
PURPOSE OF CHARGE: to recover costs.					
Food Hygiene/Health and Safety Courses (per person)					
Basic course	77.10	64.25	79.80	66.50	3.5
Delegates from business outside the Borough	85.00	70.83	88.00	73.33	3.5
Resit fee	35.45	29.54	36.70	30.58	3.5
Replacement certificates	23.60	19.67	24.45	20.38	3.6
One-off specialist courses/seminars	At cost	At cost	At cost	At cost	
HIGH HEDGE ENQUIRIES					
Initial Investigation		169.15		175.10	3.5
Full Investigation (Additional payment to complete investigation)		512.50		530.45	3.5

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Annexe D

Service : Environmental Health

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	76	81

Are concessions available? Drainage/Pest Control - there is a 50% discount where the principal occupant is in

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
CLEAN NEIGHBOURHOOD AND ENVIRONMENT ACT					
Selling Vehicles on Road - Reduced to £60 if paid within 7 working days		100.00		Set by Regulation	
Repairing Vehicles on Road - reduced to £60 if paid within 7 working days		100.00		Set by Regulation	
Graffiti and fly tipping - reduced to £50 if paid within 7 working days		80.00		Set by Regulation	
Street litter notices and litter clearing notices - reduced to 360 if paid within 7 working days		110.00		Set by Regulation	
Unauthorised distribution of literature on designated land - reduced to £50 if paid within 7 working days		80.00		Set by Regulation	
Failure to produce a waste transfer note - reduced to £180 if paid within 7 working days		300.00		Set by Regulation	
Wastre receptacles - reduced to £60 if paid within 7 working days		110.00		Set by Regulation	
Failure to produce a waste carrier documentation - reduced to £180 if paid within 7 working days		300.00		Set by Regulation	
Offence of Dropping Litter - reduced to £50 if paid within 7 working days		80.00		Set by Regulation	
ENVIRONMENTAL INFORMATION					
The Environmental Regulations 2004					
Environmental Information Enquiries		Set corporately		Set corporately	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Waste Management

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	77	80

Are concessions available? Bulky Household Refuse - There is a 50% discount where the principal occupant is in receipt of an income related benefit.

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
A SPECIAL REFUSE COLLECTION SERVICE OF BULKY ITEMS					
PURPOSE OF CHARGE: to recover costs.					
Bulky household refuse (excluding DIY material) Up to 3 items.		34.50		35.75	3.6
Between 4 and 7 items (minimum charge 1 hour)		45.20		46.80	3.5
Garden waste sacks		0.35		0.36	2.9
The waste collection charges for bulky collections are discounted by 50% where the principal occupant is in receipt of an income related benefit, i.e. housing benefit, council tax benefit or income support, pension credit or similar Government income support.					
Replacement of Wheeled bin - admin charge	21.55	17.96	22.35	18.63	3.7
Residents request to return and empty bin not presented for collection	21.55	17.96	22.35	18.63	3.7
Additional Wheeled Bin, under certain circumstances - Charge per annum	32.30	26.92	33.45	27.88	3.6

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Trading Standards

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? No

Link to the Council's Medium Term Objectives: To improve health and well being within the Borough

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

WEIGHTS AND MEASURES

PURPOSE OF CHARGE: to recover costs.

The charge for examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment (per hour)

1) Automatic or totalising weighing machines		64.50		Set by LGR	
2) Equipment designed to weigh loads in motion		64.50		Set by LGR	
3) Weighing or measuring equipment tested by means of statistical sampling		64.50		Set by LGR	
4) The establishment of calibration curves for templets		64.50		Set by LGR	
5) Templets graduated in millimetres		64.50		Set by LGR	
6) Testing or other services in pursuance of a Community obligation other than EC initial or partial verification		64.50		Set by LGR	
7) Bulk fuel measuring equipment following a Regulated 65 or 66 occurrence		64.50		Set by LGR	
8) Other tests - miscellaneous Where additional costs are incurred in providing the service because of the need to obtain specialised equipment, extra costs will be levied to meet the individual circumstances of each case on a full cost recovery basis.		64.50		Set by LGR Set by LGR	

Weights

1) Exceeding 5Kg or not exceeding 500mg or 2CM2		7.15		Set by LGR	
2) Other weights		5.50		Set by LGR	

Measures

Linear measures not exceeding 3m or for each scale		8.00		Set by LGR	
Capacity measures without divisions not exceeding 1 litre		6.10		Set by LGR	
Cubic ballast measures (other than brim measures)		141.75		Set by LGR	

Liquid Capacity measures for making up and checking average quantity packages.

Templets		22.40		Set by LGR	
Per scale-first item		39.30		Set by LGR	
Second and subsequent items		15.20		Set by LGR	

Weighing Instruments

Non - EC					
Not exceeding 1 tonne		50.90		Set by LGR	
Exceeding 1 tonne to 10 tonne		82.25		Set by LGR	
Exceeding 10 tonne		172.10		Set by LGR	

EC (NAWI)

Not exceeding 1 tonne		84.70		Set by LGR	
Exceeding 1 tonne to 10 tonne		136.90		Set by LGR	
Exceeding 10 tonne		286.85		Set by LGR	
Instruments incorporating remote display and/or remote printing facilities: A fee equal to 150% of the full fee which would otherwise be payable. When supplying specialist equipment an additional fee may be charged hourly, daily or per appointment.					

Measuring Instruments for Intoxicating Liquor

Not exceeding 150ml		14.00		Set by LGR	
Other		16.15		Set by LGR	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Trading Standards

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? No

Link to the Council's Medium Term Objectives: To improve health and well being within the Borough

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Measuring Instruments for Liquid Fuel and Lubricants					
1) Container type (unsubdivided)		58.50		Set by LGR	
2) Petrol Pumps - Number of meters tested in one unit		95.40		Set by LGR	
2 meters		154.00		Set by LGR	
3 meters		212.60		Set by LGR	
4 meters		271.20		Set by LGR	
5 meters		329.80		Set by LGR	
6 meters		388.40		Set by LGR	
7 meters		447.00		Set by LGR	
8 meters		505.60		Set by LGR	
Ancillary equipment				Set by LGR	
a) Electronic console equipment (when tested alone) per hour		64.40		Set by LGR	
b) Credit Card Acceptors		64.40		Set by LGR	
Road Tanker Measuring Equipment (>100 Litres)					
1) Meter measuring system				Set by LGR	
Wet hose type with two testing liquids		204.80		Set by LGR	
Wet hose type with three testing liquids		238.90		Set by LGR	
Dry hose type with two testing liquids		227.50		Set by LGR	
Dry hose type with three testing liquids		261.80		Set by LGR	
Wet/Dry hose type with two testing liquids		318.55		Set by LGR	
Wet/Dry hose type with three testing liquids		341.30		Set by LGR	
MISCELLANEOUS					
Miscellaneous					
Administrative charge for provision of a certificate containing results of errors found on testing		35.90		37.20	3.6
Minimum charge for the attendance of an authorised officer (i.e. excluding verifications carried out at the premises of the manufacturer or the Trading Standards Service). In the specified circumstances this fee overrides any fee listed above which is less than £68		64.40		Set by LACORS	
Poisons Act					
Initial registration		31.72		Set by Regulation	
Re-registration		17.65		Set by Regulation	
Change in details of registration		12.15		Set by Regulation	

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : **Trading Standards**

Purpose of the Charge: **To recover the cost of processing applications and monitoring compliance with conditions**

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? **No**

Link to the Council's Medium Term Objectives: **To improve health and well being within the Borough**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

LICENSING ACT 2003

The fees for all Licensing Act 2003 permissions are statutory fees set by central government

Fees for new and variation applications for premises licences and club premises certificates are based on the rateable value of the premises and

Rateable value band	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
A		100.00		Set by Statute	
B		190.00		Set by Statute	
C		315.00		Set by Statute	
D		450.00		Set by Statute	
E		635.00		Set by Statute	

The fees for new or variation applications for premises licences and club premises certificates where (a) the premises are in Band D or Band E;

Rateable value band	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
D		900.00		Set by Statute	
E		1,905.00		Set by Statute	

Also, new or variation applications for premises licences and club premises where capacity will exceed 5000, are subject to an additional fee

Number of people in attendance at any one time	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
5,000 - 9,999		1,000.00		Set by Statute	
10,000 - 14,999		2,000.00		Set by Statute	
15,000 - 19,999		4,000.00		Set by Statute	
20,000 - 29,999		8,000.00		Set by Statute	
30,000 - 39,999		16,000.00		Set by Statute	
40,000 - 49,999		24,000.00		Set by Statute	
50,000 - 59,999		32,000.00		Set by Statute	
60,000 - 69,999		40,000.00		Set by Statute	
70,000 - 79,999		48,000.00		Set by Statute	
80,000 - 89,999		56,000.00		Set by Statute	
90,000 and over		64,000.00		Set by Statute	

Premises licences sought for community centres and some schools that permit regulated entertainment but which do not permit the supply of alcohol and/or the provision of late night refreshment will not incur a fee

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : **Trading Standards**

Purpose of the Charge: **To recover the cost of processing applications and monitoring compliance with conditions**

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? **No**

Link to the Council's Medium Term Objectives: **To improve health and well being within the Borough**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
OTHER FEES					
There are other occasions that fees and charges must be paid to the Licensing Authority, as set out below:					
Personal Licence Application		37.00		Set by Statute	
Supply of copies of information contained in register		10.50		Set by Statute	
Application for copy of licence or summary on theft, loss etc. of premises licence or summary		10.50		Set by Statute	
Notification of change of name or address (holder of premises licence)		10.50		Set by Statute	
Application to vary licence to specify an individual as designated premises supervisor		23.00		Set by Statute	
Interim Authority Notice		23.00		Set by Statute	
Application to transfer premises licence		23.00		Set by Statute	
Application for making a provisional statement		315.00		Set by Statute	
Application for copy of certificate or summary on theft, loss etc. of certificate summary		10.50		Set by Statute	
Notification of change of name or alteration of club rules		10.50		Set by Statute	
Change of relevant registered address of club		10.50		Set by Statute	
Temporary Event Notices		21.00		Set by Statute	
Application for copy of notice on theft, loss etc. of temporary event notice		10.50		Set by Statute	
Application for copy of licence on theft, loss etc. of personal licence		10.50		Set by Statute	
Notification of change of name or address (personal licence)		10.50		Set by Statute	
Notice of interest in any premises		21.00		Set by Statute	
(Licensing Act 2003) Minor Variation		89.00		Set by Statute	
(Licensing Act 2003) Removal of DPS Condition		23.00		Set by Statute	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : **Trading Standards**

Purpose of the Charge: **To recover the cost of processing applications and monitoring compliance with conditions**

	2010/11 Budget £'000	Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? **No**

Link to the Council's Medium Term Objectives: **To improve health and well being within the Borough**

Description	Current Fee £.p	Current Fee £.p	Proposed Fee £.p	Proposed Fee £.p	Increase %
ANNUAL FEES					
Where premises licences and club premises certificates are issued, the holder shall pay an annual fee as set out below:					
Rateable value band					
A		70.00		Set by Statute	
B		180.00		Set by Statute	
C		295.00		Set by Statute	
D		320.00		Set by Statute	
E		350.00		Set by Statute	
Where (a) the premises are in Band D or in Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on those premises, the holder of the licence/certificate shall pay an annual fee as set out below:					
Rateable value band					
D		640.00		Set by Statute	
E		1,050.00		Set by Statute	
Also where the capacity of the premises exceeds 5,000, the holder of the licence/certificate shall pay an additional fee as set out below:					
Number of people in attendance at any one time					
5,000 - 9,999		500.00		Set by Statute	
10,000 - 14,999		1,000.00		Set by Statute	
15,000 - 19,999		2,000.00		Set by Statute	
20,000 - 29,999		4,000.00		Set by Statute	
30,000 - 39,999		8,000.00		Set by Statute	
40,000 - 49,999		12,000.00		Set by Statute	
50,000 - 59,999		16,000.00		Set by Statute	
60,000 - 69,999		20,000.00		Set by Statute	
70,000 - 79,999		24,000.00		Set by Statute	
80,000 - 89,999		28,000.00		Set by Statute	
90,000 and over		32,000.00		Set by Statute	
OTHER PREMISES LICENSING					
Sex Establishment: Annual Licence					
Premises - Initial		2,194.00		2,270.00	3.5
Premises - Renewal		1,164.00		1,205.00	3.5
Dangerous Wild Animal: Annual Licence					
Premises - Initial		390.00		404.00	3.6
Premises - Renewal		226.00		234.00	3.5
Riding Establishment: Annual Licence					
Premises - Initial		422.00		437.00	3.6
Premises - Renewal		220.00		228.00	3.6
Provisional - Initial		246.00		255.00	3.7
Provisional - Renewal		124.00		128.00	3.2
Animal Boarding Establishment: Annual Licence					
1 - 30 animals	Initial	332.00		344.00	3.6
	Renewal	194.00		201.00	3.6
31 - 60 animals	Initial	392.00		406.00	3.6
	Renewal	211.00		218.00	3.3
61 (or more) animals	Initial	477.00		494.00	3.6
	Renewal	258.00		267.00	3.5

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : **Trading Standards**

Purpose of the Charge: **To recover the cost of processing applications and monitoring compliance with conditions**

	2010/11 Budget £'000	Proposed 2011/12 £'000
Income the proposed fees will generate:	211	218

Are concessions available? **No**

Link to the Council's Medium Term Objectives: **To improve health and well being within the Borough**

Description	Current Fee £.p	Current Fee £.p	Proposed Fee £.p	Proposed Fee £.p	Increase %
Home Boarding of Dogs: Annual Licence					
Initial		120.00		124.00	3.3
Renewal		100.00		104.00	4.0
Dog Breeders: Annual Licence					
Initial		400.00		414.00	3.5
Renewal		180.00		186.00	3.3
Pet Shops: Annual Licence					
Initial		400.00		414.00	3.5
Renewal		180.00		186.00	3.3
Performing Animals: Single Payment					
Registration		80.00		83.00	3.8
Zoo: Annual Licence					
Initial/Renewal		400.00		414.00	3.5
Special Treatments: Single Payment					
Premises		195.00		202.00	3.6
Person		36.00		37.00	2.8
Hairdresser: Single Payment					
Premises		35.00		36.00	2.9
Street Trading Consents					
Week (minimum charge) (including 1 assistant)		103.00		107.00	3.9
1 month (including 1 assistant)		287.00		297.00	3.5
3 months (including 1 assistant)		656.00		679.00	3.5
6 months (including 1 assistant)		1,077.00		1,115.00	3.5
Additional Trading Assistant		36.00		37.00	2.8
6 months max trading 2 events per week including Fri,Sat,or Sun 40% reduction				668.00	NEW
6 months max trading 2 events per week Monday to Thursday 60% reduction				445.00	NEW
Buy with ConfidenceTrader Approval Scheme					
Annual Fee					
1-5 Employees	102.50	85.42	110.00	91.67	7.3
6-20 Employees	153.75	128.13	160.00	133.33	4.1
21+ Employees	205.00	170.83	215.00	179.17	4.9
Motor Salvage Operator and Scrap Metal Dealer: Three-year Licence					
Motor salvage operator and scrap metal dealer licence			110.00	114.00	3.6

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES

Service : Trading Standards

Purpose of the Charge: To recover the cost of processing applications and monitoring compliance with conditions

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? No

Link to the Council's Medium Term Objectives: To improve health and well being within the Borough

Description	Current Fee £.p	Current Fee £.p	Proposed Fee £.p	Proposed Fee £.p	Increase %
HACKNEY CARRIAGES					
PURPOSE OF CHARGE: Contribution towards costs					
As agreed by Licensing and Safety Committee on 13/1/2011					
Hackney Carriages Vehicle: Annual Fee					
Licensing (annual fee)		270.00		270.00	0.0
Private Hire Vehicle: Annual Fee					
Licensing (annual fee)		226.00		234.00	3.5
Home to School (annual fee)		97.00		117.00	20.6
Operator Licence: Annual Fee					
1 vehicle		150.00		155.00	3.3
2 - 5 vehicles		260.00		270.00	3.8
6 - 10 vehicles		430.00		445.00	3.5
11 - 15 vehicles		600.00		620.00	3.3
16 - 20 vehicles		810.00		840.00	3.7
more than 20 vehicles		980.00		1,015.00	3.6
Operator Licence: 3 year Licences					
1 vehicle				375.00	NEW
2 - 5 vehicles				650.00	NEW
6 - 10 vehicles				1,070.00	NEW
11 - 15 vehicles				1,500.00	NEW
16 - 20 vehicles				2,020.00	NEW
more than 20 vehicles				2,440.00	NEW
Driver Licences					
Initial		118.00		122.00	3.4
Renewal		88.00		91.00	3.4
Renewal (3 years)		166.00		172.00	3.6
Home to school		72.00		75.00	4.2
Other Charges					
Transfer of vehicle to new owner		40.00		41.00	2.5
Change of vehicle		60.00		62.00	3.3
Meter Test - Retest after failure		25.00		26.00	4.0
Knowledge Test Retest after failure		25.00		26.00	4.5
First Aid Training for drivers		22.00		23.00	4.5
CRB Criminal Records check		At Cost + £11 Admin Fee		At Cost + £11 Admin Fee	
Replacement documents		20.00		21.00	5.0
Advertising on Hackney Carriages (Initial)		31.00		32.00	3.2
Advertising on Hackney Carriages (Renewal)		21.00		22.00	4.8
Replacement Badge		18.00		19.00	5.6
Replacement plate		22.00		23.00	4.5
Replacement backing plate		18.00		19.00	5.6
Medical exemption from carrying assistance dog		17.00		18.00	5.9

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : **Trading Standards**

Purpose of the Charge: **To recover the cost of processing applications and monitoring compliance with conditions**

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	211	218

Are concessions available? **No**

Link to the Council's Medium Term Objectives: **To improve health and well being within the Borough**

Description	Current Fee £.p	Current Fee £.p	Proposed Fee £.p	Proposed Fee £.p	Increase %
GAMBLING ACT 2005					
Bingo Club					
New Application			2,625.00		Set by Statute
Variation			1,312.50		Set by Statute
Transfer/Reinstatement			900.00		Set by Statute
Application with Prov Statement			900.00		Set by Statute
Prov Statement			2,625.00		Set by Statute
Notification of Change			37.50		Set by Statute
Annual Fee			750.00		Set by Statute
Copy Licence			18.75		Set by Statute
Adult Gaming Centre					
New Application			1,500.00		Set by Statute
Variation			750.00		Set by Statute
Transfer/Reinstatement			900.00		Set by Statute
Application with Prov Statement			900.00		Set by Statute
Prov Statement			1,500.00		Set by Statute
Notification of Change			37.50		Set by Statute
Annual Fee			750.00		Set by Statute
Copy Licence			18.75		Set by Statute
Betting (Other)					
New Application			2,250.00		Set by Statute
Variation			1,125.00		Set by Statute
Transfer/Reinstatement			900.00		Set by Statute
Application with Prov Statement			900.00		Set by Statute
Prov Statement			2,250.00		Set by Statute
Notification of Change			37.50		Set by Statute
Annual Fee			450.00		Set by Statute
Copy Licence			18.75		Set by Statute
* Licensed Premises Gaming Machine Permit					
New			150.00		Set by Statute
Annual Fee			50.00		Set by Statute
Variation			100.00		Set by Statute
Transfer			25.00		Set by Statute
Copy Permit			15.00		Set by Statute
Change Name			25.00		Set by Statute
**Club Gaming/Permit/Club Machine Permit					
New			200.00		Set by Statute
Annual Fee			50.00		Set by Statute
Renewal			200.00		Set by Statute
Variation			100.00		Set by Statute
Copy Permit			15.00		Set by Statute
Notification of 2 or less gaming machines			50.00		Set by Statute
Registration of non-commercial lottery					
Initial Fee			40.00		Set by Statute
Annual Fee			20.00		Set by Statute

* Where the applicant for a LPGMP is the holder of a s.34 permit issued under the Gaming Act 1968, the fee for a new permit shall be £100.

** Where the applicant for a club gaming or club machine permit is the holder of a Club Premises Certificate under s.72 of the Licensing Act 2003, or an existing Part II or Part III registration of the Gaming Act 1968, the fee for new permits and renewals is £100.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Housing

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	972	972

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Forestcare Community Alarms					
Lifeline Rental and Monitoring Per week					
- BFBC	4.26	3.55	4.26	3.55	-
- Others	5.00	4.17	5.00	4.17	-
Lifeline Monitoring only Per week					
- BFBC	3.37	2.81	3.37	2.81	-
- Others	4.19	3.49	4.19	3.49	-
Extra/Lost Pendants Flat Charge	66.00	55.00	68.30	56.92	3.5
Keyholder Service Per week					
- BFBC only					
- up to 12 visits	7.35	6.13	7.35	6.13	-
- extra visits	12.00	10.00	12.00	10.00	-
Keyholder and mobile response per week	7.35	6.13	7.60	6.33	3.3
per additional visit		65.00		67.28	3.5
Keysafe Supply and fit		77.00		77.00	-
installation/moving of key safes		65.00		65.00	-
Monitoring of security diallers per week	12.00	10.00	12.00	10.00	-
Lone Workers per year or part person	41.15	35.02	42.60	35.02	3.5
Hourly charge for adhoc work		65.00		67.28	3.5
DVU Install per day		1.00		1.04	4.0
Homelessness					
Bed and Breakfast / Private Sector Leasing					
- Current Tenancies Per Week		136.90		141.70	3.5
- New Tenancies Per Week		246.00		254.65	3.5
New tenancies will be fixed at the cap for housing benefits as set by the DWP. These are based on a 52 week year					
Small Landsales - Administration Fee					
Flat Charge	187.20	156.00	193.80	161.50	3.5

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2011/12 PROPOSED FEES & CHARGES**

Service : Housing

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	948	972

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Rents - Accommodation for Learning Disability Clients					
150/151 Holbeck Per week per bedroom		82.00		**	
9 &10A Portman Close Per week per bedroom		82.00		**	
Note: To reflect indicative rent levels based on					
Electricity/Gas Fuel Charges					
150/151 Holbeck, 9 &10A Per week per bedroom		5.15		5.35	3.9
Rents - Banbury Flats Per week		136.90		**	
Easthampstead Mobile Home Park					
Site Rent		42.40		43.90	3.5
Water Charge		12.30		12.75	3.7

The above rents and utility charges are based on a 52 week year

** The rents will be set to accord the Housing Benefit threshold levels which will be set in early 2011

Equalities Screening Record Form

Date of Screening: 18 November 2010	Directorate: Environment, Culture and Communities	Section: Leisure and Culture
1. Activity to be assessed	<p>Budget reductions in the Arts and Heritage Service.</p> <p>The budget reduction option is to delete the following posts from the Arts and Heritage Service: Arts and Heritage Officer, Arts Development Officer, Heritage Officer and 2 dance artists. The worker time for the Arts and Heritage Service covered by these posts is 73.8 hours + 18.5 hours a week and represents the whole of the team making up the service. The budgets associated with the arts and heritage service will also be deleted. In total the budget for arts and heritage including the posts above amounts to £78,980 in 2010/2011.</p> <p>5,530 people attended 144 events and activities held by the Arts and Heritage team in 2009/2010. Over 700 people attended Heritage Open Days co-ordinated and promoted by the Heritage Officer in 2010. Research carried out by Arts Marketing Hampshire (2007) indicates that 35% of the adult population has attended arts events and 20% taken part. 35% of the Bracknell Forest population is around 40,000 people indicating this cut may represent around 15% of the total arts events attendance in the Bracknell Forest community. Heritage Online web site received in 2008/2009 received on average 10,000 visits a month. We do not know how many individuals this represents but it may be the loss of this site impact takes a greater proportion of the communities heritage activity.</p> <p>The team deliver the Heritage Strategy and run the Heritage Forum which meets 3 times a year and maintain the Heritage database and Heritage Online web site (which in 2008/2009 received on average 10,000 visits a month). Membership of the Heritage Forum includes Bracknell Forest Councillors, Parish Councillors as well as local historians and representatives of local associations. The team also provides expert advice to the voluntary sector on heritage matters. It also provides advice and information for local groups setting up their own project and a point of contact for liaison with Arts Council England and Regional Agencies. It also delivers the Public Art Advisory Panel and provides expert advice to planners regarding provision of and commissioning of public art through the planning process.</p> <p>South Hill Park Arts Centre is the main provider of arts in the Borough and the Berkshire Record Office holds archives relating to the history of Bracknell Forest Borough. They remain unaffected by this option</p> <p>Some public art matters may be covered by the Bracknell Forest Council Planning and Transport Division. Liaison with Berkshire Archaeology is through the Council's Planning and Transport Division</p> <p>The Head of Libraries, Arts and Heritage represents Bracknell Forest Council at the regular meetings that take place with the Berkshire Record Office.</p>	
2. What is the activity?	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Organisational change	
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
4. Officer responsible for the screening	Ruth Burgess, Head of Libraries, Arts and Heritage	
5. Who are the members of the EIA team?	Jane Eaton, Chief Officer: Performance and Resources; Ruth Burgess, Head of Libraries, Arts and Heritage.	
6. What is the purpose of the activity?	The purpose of the activity is to provide opportunities to participate in, to appreciate, understand and support local arts and heritage development.	

7. Who is the activity designed to benefit/target?	The activity is designed for everyone who lives and works in Bracknell Forest. Some parts of the service are designed and targeted at particular communities with particular needs.		
8. a Racial equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>The Arts and Heritage Service aimed to foster good relations between the different racial communities in Bracknell by running a range of events under the Let's celebrate diversity banner. Over 200 people from a diverse background attended Birch Hill Community Centre to experience a range of art form workshops, displays and stalls; from Irish folk, African Drumming to Bollywood. There was excellent support from the voluntary sector, especially from the Indian Community Association-Bracknell. This event was organised in 2010 as part of Arts Spaces, an arts week for Birch Hill, Hanworth, Great Hollands and Jennett's Park.</p> <p>The loss of this service means the Council will no longer have the ability to hold such events and learning and understanding between racial groups may fall.</p>
8. b What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc.	We do not have information about how many people from different racial groups attended our events so we cannot say whether any one group will be more affected by the end of this service than another.		
9. a Gender equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>Our events have not targeted one gender over another although statistically our evidence indicates more women than men attended the arts events. This means the cut will have a higher impact on women than men.</p> <p>The only targeted event on gender was the <i>Magic for Dads</i> workshop at Jennett's Park.</p>
9. b What evidence do you have to support this?	In terms of Arts feedback (2006-2008), three times as many females participated than males. Of those who chose to complete the Heritage Open Days form two thirds were female.		
10. a Disability equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>Our events have not targeted disability groups. However several of our events have targeted vulnerable young people and older people. These groups tend to have a higher level of disability than the population as a whole. The proportion of people with a long term conditions who attended the Heritage Open Days in 2008 and completed the monitoring form was nearly 40%. As a result we think it likely this cut will have a higher impact on people with disabilities.</p>
10. b What evidence do you have to support this?	Of the 93 people who chose to complete the Heritage Open Days form 37 indicated they had a long term condition.		
11. a Age equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>Many of our events were targeted at older and younger people and the loss of the events is likely to have a disproportionate impact on our older and younger residents.</p> <p>Crowthorne Carnival. This was specifically for people at risk or excluded from school on referrals from PCSOs and Youth Clubs. It is a voluntary run event which takes place every other year. For 2008, the arts team worked with young carers, young people at risk of being excluded and youth club members who had not been involved before.</p> <p>Trail Blazers. A project launched by Look Ahead Housing which resulted in artists working with vulnerable</p>

			<p>young people, developing leadership skills and building links with local communities through arts activities.</p> <p>United and Dancewise Bracknell Forest Youth Dance Forum. The Council's ongoing youth dance project which meets at Priestwood Youth Dance Centre on Sundays during term time and is led by professional dance artists.</p> <p>Age to Age A cross generation song making and reminiscence project involving song making and reminiscence project involving older people (telling their stories) and pupils (making the songs) led by a professional musician and storyteller. Organised in partnership with Extended Services, to include work in Harmans Water and Crowthorne.</p>
11. b What evidence do you have to support this?			<p>Of those who chose to complete the Heritage Open Days form most people who attended were over the ages of 65, followed closely by the 55 to 64 age group.</p> <p>In terms of Arts feedback (2006-2008) the majority of those replying were under 35 and 45 years of age.</p> <p>Research carried out by Arts Marketing Hampshire (2007) indicates that 35% of the adult population has attended arts events and 20% taking part. This is based on a sample statistically replicating the population, showed involvement in arts activities is similar to that indicated in the national Taking Part survey, carried out by the Department for Culture, Media and Sport. This survey, since 2005, shows that 33% of adults and 91% of children attending these events take part.</p>
12. a Religion and belief equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>Our events have not included specific religious focus although some of our events planned at extending racial understanding (see section 8) did include religious elements. We have not monitored the religion of people attending our events. However we have no evidence to suggest this cut will affect one religious group more than another.</p>
12. b What evidence do you have to support this?			<p>We have not monitored the number of people attending our events from different religions so we do not know for certain whether our view the impact is unlikely to be disproportionate is correct.</p>
13. a Sexual orientation equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	N	<p>We have not run any events targeted at people of one sexual orientation or another. We have not monitored the sexual orientation of people attending our events. However we have no evidence to suggest this cut will affect people of one sexual orientation more than another.</p>
13. b What evidence do you have to support this?			<p>We have not monitored the sexual orientation of people attending our events so we do not know for certain whether our view the impact is unlikely to be disproportionate is correct.</p>
14. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders) and on promoting good community relations.			<p>Many of our events were designed to promote good community relations and better understanding between groups. These include the intergeneration project Age to Age and the Let's Celebrate Diversity event.</p> <p>Many of our events also targeted social disadvantaged young people and were important diversional activities for them and, we believe, helped reduce the level of anti-social behaviour by the young in the Borough. This view is supported by PCSOs referring young people to our activities such as Crowthorne Carnival.</p>

15. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	This decision will have a negative impact on several different equalities groups on the grounds that the Council cannot afford to provide these services any more.		
16. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	<p>All evidence held by the service suggests activities and events are very beneficial to a diverse range of groups.</p> <p>In Bracknell Forest, the area's overall shared vision and priorities are set out in the Sustainable Community Strategy 'Living Together, Working Together 2008-2014'. Priority 3b is "Enjoying Life" and includes two objectives specific to arts and culture: 'Cultural activities will be valued and will encourage people to celebrate all aspects of achievement, diversity and civic pride' and 'There will continue to be a wide range of arts and sports facilities that are accessible to everyone'.</p> <p>Statistically our analysis suggests the greatest impact is on older people; younger people, especially those from social disadvantaged backgrounds and women (two thirds). The impact will also be to lessen cultural understanding especially around racial and religious issues.</p>		
17. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	Y	N	No, although this cut disadvantages many groups, it is lawful.
18. What further information or data is required to better understand the impact? Where and how can that information be obtained?	The Council's budget consultation in December 2010 will enable consultation with equality groups on the budget proposals the consultation responses and results will be added to the impact assessment.		
19. On the basis of sections 7 – 17 above is a full impact assessment required?	Y	N	Based on the information we have at present we do not believe we need to complete a full assessment. These activities do impact on many people's lives but stopping them will not have a large detrimental impact on any disadvantaged group.
20. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			
Action	Timescale	Person Responsible	Milestone/Success Criteria
South Hill Park A C to take over the Creative Network for individuals.	31/3/11	Head of Libraries, Arts and Heritage	Creative Network continues to operate during 2011/12.
South Hill Park A C to lead the Lift Off Dance Festival 2011.	31/3/12		Lift Off Dance Festival 2011 takes place.
Public Art	31/3/11	Chief Officer: Planning & Transport	Public art continues to form part of new developments.
Liaison with Berkshire Archaeology	31/3/11		Liaison with Berkshire Archaeology continues.
21. Which service, business or work plan will these actions be included in?	Libraries, Arts and Heritage Team Plan.		
22. Have any current actions to address issues for any of the groups or examples of good practice been identified as part of the screening?	Actions to keep the Creative Network operating and make the Lift Off Dance Festival run during 2011/12 have taken place.		
23. Chief Officers signature.	Signature:		Date:
24. Which PMR will this screening be reported in?			

When complete please send to abby.thomas@bracknell-forest.gov.uk for publication on the Council's website.